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**Research and Scholarship Committee**  
**April 30, 2025 at 3pm – 5pm**  
**University Boardroom A341**

**IN ATTENDANCE:**

Connie Van der Byl	AVP, Research, Scholarship and Community Engagement, CHAIR
Francine May	Designate for Dean, University Library
Melissa Deane	Director, Office of Research, Scholarship & Community Engagement
Lynne Lafave	Chair, Human Research Ethics Board
Kenna Olsen	Associate Dean/Vice Dean responsible for research
Ray DePaul	Institute/Centre Director
Samanti Kulatilake	Academic Staff Member (Arts)
Reza Chowdhury	Academic Staff Member (Business, Communication Studies & Aviation)
Katherine Bright	Academic Staff Member (Health, Community and Education)
Jeella Acedo	Academic Staff Member (Science and Technology)
Brian Jackson	Academic Staff Member (University Library)
Isabella Carinelli	Student Representative
Annie Swenson	Student Representative

Resources

Leah Hamilton	Associate Dean/Vice Dean responsible for research
Gwen O'Sullivan	Associate Dean/Vice Dean responsible for research
Scott Corner	Marketing and Communications designate
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

Guests

Zenith Bose	Office of Research, Scholarship and Community Engagement
Anita Kemp	Office of Research, Scholarship and Community Engagement
Ethan Ward	Office of Research, Scholarship and Community Engagement

The Chair called the meeting to order at 3:04PM.

**1. Approval of Agenda**

***Moved and seconded:***

**THAT** the Agenda for the April 30, 2025 Research and Scholarship Committee meeting be approved.

***Motion carried***

**2. Approval of Meeting Minutes**

**2.1. Minutes from February 26, 2025**

***Moved and seconded:***

**THAT** the Minutes of the February 26, 2025 Research and Scholarship Committee meeting be approved.

***Motion carried***

**2.2. Business Arising from the Minutes**

There was no business arising from the minutes.

**3. Draft Biosafety Policy and Procedures**

The draft Biosafety Policy and Procedures were provided for information. The RSC Chair highlighted the background information and context provided in the meeting package.

**4. Updates on Implementation of Research and Scholarship Strategic Plan 2024-30**

C. Van der Byl presented an update on the implementation of the Research and Scholarship Plan.

**5. Working Group Updates****5.1. Community Engaged Research**

The working group shared updates from their last meeting, where they have been focusing on the community engagement work happening within Mount Royal's Institutes and Centres.

**5.2. Research Data Management and Dissemination**

The working group's final report was provided and highlighted at the meeting.

**5.3. Research and Scholarship Days**

A recap of the event was shared, with highlights about the increase in attendance and student participation. A debrief is being documented to share recommendations with next year's working group.

**5.4. Undergraduate Research and Scholarship**

The working group presented initial findings from the results from the Research Assistant Recruitment Survey and proposed next steps.

**6. Committee Chair Report****6.1. RSC 2024-25 Annual Report**

The RSC 2024-25 Annual Report was reviewed.

**6.2. Copy of the previous Committee Chair Report to GFC**

A copy of the most recent Committee Chair's Report to GFC was provided for information.

**7. For Information**

The following items were provided for information:

**7.1. Good News Stories – Faculty Publications (see [ORSCE Newsletter](#))****8. New Business**

The Research website has advice posted on travelling internationally for faculty.

**9. Adjournment 3:33PM**