RESEARCH AND SCHOLARSHIP COMMITTEE MEETING
February 16, 2021
Virtual Meeting

IN ATTENDANCE
Members:
- Kenna Olsen, CHAIR, GFC Academic Staff Member
- Michael Quinn, VICE-CHAIR, Vice-Provost and Associate Vice-President, Academic
- Trevor Day, Academic Staff Member - Science and Technology
- Melissa Deane, Director, Office of Research, Scholarship and Community Engagement
- Kit Dobson, Academic Staff Member - Arts
- Tashfeen Hussain, Academic Staff Member - Business and Communication Studies
- Francine May, Designate for the Dean, University Library
- David Oheroen, Chair, Human Research Ethics Board
- Jennifer Pettit, Dean Representative
- Michael Roberts, Associate Dean responsible for research
- James Stauch, Institute Director
- Madelaine Vanderwerff, Academic Staff Member - University Library
- Carolyn Willekes, Academic Staff Member - Teaching & Learning

Resources:
- Joseph Anderson, Associate Dean responsible for research
- Danah Duke, Institute Director
- Marta Mankiewicz, Finance designate
- Julia Thiessen, Marketing and Communications designate

Guests:
- Mike Asmussen, Canada Research Chair

Recording Secretary:
- Sheena Jensen, Governance Assistant, GFC

REGRETS:
- Tala Abu Hayyaneh, Student Representative
- Anna Dinh, Student Representative
- David Legg, Academic Staff Member - Health, Community and Education

Kenna Olsen, Chair, called the meeting to order at 3:02pm and confirmed quorum.

1. APPROVAL OF AGENDA

MOTION: Dobson / Willekes

THAT the Agenda for the February 16, 2021 Research and Scholarship Committee meeting be approved, as presented.

MOTION CARRIED
2. APPROVAL OF MEETING MINUTES

2.1. Minutes from January 19, 2021

**MOTION:** Ohreen / Dobson  
THAT the Minutes of the January 19, 2021 Research and Scholarship Committee meeting be approved, as presented.

*MOTION CARRIED*

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. ITEMS FOR DISCUSSION

3.1. Tri-Agency Updates

There were no new updates, and work is continuing to move forward.

3.3. Undergraduate Research Transcript Notation proposal – Updates

Michael Quinn gave an update about discussions he has had around options for formally recognizing student’s engagement in undergraduate research, such as using a system like the one for the Career Services Learning (CSL) notation. Considerations for moving forward will include understanding the differences between CSL and undergraduate research that may impact administration of recognition for an undergraduate research notation. Another consideration will be given to the e-career portfolios system being developed by Career Services to see if that would be a viable option for recognizing undergraduate research. Discussions are continuing to take place with Michael Quinn, Kenna Olsen, Leah Hamilton, Cari Merkley and Sarah Imran to bring more information forward at the next meeting for discussion with RSC.

T. Day gave an update about the NSERC Grant Committee’s work.

*Mike Asmussen joined the meeting.*

3.2. Presentation from Mike Asmussen, Canada Research Chair, Neuromechanics and Human Physiology

Mike Asmussen gave a presentation on his research program “Foot-Ankle Stability”, and responded to questions and comments.

*Mike Asmussen left the meeting.*

4. COMMITTEE CHAIR REPORT

There was no report.

5. REPORT FROM THE SENIOR ADMINISTRATOR TO THE COMMITTEE

Michael Quinn gave a report to the committee and responded to general questions. The report is attached to the minutes. Melissa Deane gave an update about Internal Research Grant Fund applications, addressing the number
and quality of applications received to date. Applicants are encouraged to reach out to Yvonne Kjorlien (Grants and Research Facilitator) for support in completing their applications.

6. WORKING GROUP REPORTS

6.1. International Research

Members of the group have met to review the previous work done in this area by the former working groups. The group is considering creating a resource, such as a check-list, for conducting international research for faculty/students to check they are following protocols and procedures, and giving consideration to issues COVID-19 has created. They are looking to involve Curtis Desiatnyk from Risk Management and also have him speak to RSC about the process for risk services applications for international travel (aiming for the April meeting).

6.2. Research Policies

The group is looking at the Responsible Conduct of Research policy and the revisions of the Institutes policy. The group has met with Tim Harlick (Policy Specialist) about the process for moving forward with policy development for the Responsible Conduct of Research and will be starting from the beginning to go through the steps to bring this policy forward to RSC. With respect to the Institutes policy, they are currently doing a scan of what other universities are doing.

6.3. Research and Scholarship Days

Work is underway with this year’s Research and Scholarship Days and scheduling for the event. A call for students to participate has been issued. The website is: mstroyal.ca/Research/ResearchScholarshipDays/.

6.4. Research and Scholarship Recognition Awards

A brief update was given about nominations and adjudication for the awards. A celebration will take place during Research and Scholarship Days.

6.5. Undergraduate Research and Scholarship

There was no update, as the group is currently on hold pending more information being gathered per the earlier update. Suggestions were provided to the group with respect to research and scholarship workshops that could be given by the library, and RSC was encouraged to also bring forward suggestions.

7. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

There were no items removed from the consent agenda for discussion.

8. CONSENT AGENDA ITEMS FOR INFORMATION

The following consent agenda items were received for information:

8.1. Good News Stories

The Good News Stories are attached to the minutes.
9. NEW BUSINESS
The Library Awards for Research Excellence website has been launched: https://library.mtroyal.ca/about/awards.

10. ADJOURNMENT 4:05PM Dobson / Vanderwerff
ATTACHMENT: Report from the Senior Administrator to the Committee – Michael Quinn

- **Congratulations.** Trevor Day has been honoured with the 2021 Council on Undergraduate Research Health Science Division Mentor Award. The nomination was initiated by former MRU students and is testament to Trevor’s commitment to the undergraduate research experience.

- **Student registration for Research and Scholarship days April 6-13 now open**
  Encourage your students to participate in this campus-wide celebration of research by sharing a poster, creative work or oral presentation. Students can register online until Monday, March 15. [https://www.mtroyal.ca/Research/ResearchScholarshipDays/index.htm](https://www.mtroyal.ca/Research/ResearchScholarshipDays/index.htm)

- The Winter 2021 Undergraduate Research Dissemination Fund opportunity is now open. The application deadline is March 15, 2021.

- The 2021 NSERC USRA Summer Studentship program is now accepting applications. Due to the limited institutional allocation of 5 awards, this year’s program is limited to current NSERC grant holders only. The minimum combined award is $7500.

- ORSCE has received permission to repost the position of Research Finance Assistant. This is a conditional term position funded through external sources. This position will assist the Research Finance Analyst with processing transactions related to internal and external research grants. The hope to complete the recruitment process for an April 1, 2021 start date.

- The 2021 SSHRC Insight Development Grant competition closed on February 2, 2021. 6 applications were submitted by MRU faculty. The competition results will be released by June 2021.

- **Ethics 101 Workshops** The Human Research Ethics Board (HREB) Chair facilitates Ethics 101 Workshops throughout the year. Each session will consider principles of Ethical Conduct for Research Involving Humans as required by the Canadian Tri-Council Policy Statement, and will assist researchers planning to apply for Ethics Clearance from HREB.
  - The Winter Ethics 101 Workshop is on **Monday, March 29, 1:00 - 2:00 pm** Registration is thru ADC.

- The Canadian Institutes of Health Research (CIHR) has announced the launch of the new Reviewer in Training (RiT) program for the Spring 2021 Project Grant competition. The RiT program offers Early Career Researchers (ECRs) a learning opportunity to gain a better understanding of the elements of high quality review and the peer review process through direct participation in the Project Grant competition with the support of a Mentor. RiT participants will be assigned three applications to conduct practice reviews, attend the peer review meeting, present one of their reviews, and participate in the committee discussion of their assigned applications. Following completion of the RiT program, participants will be promoted within CIHR’s Reviewer Pathway and are expected to participate in peer review when requested and available to do so. The application period for the RiT program opens on February 1, 2021 and closes on February 26, 2021. Please promote this opportunity for ECRs within your networks and institutions.

- **Data Repository Now Available to MRU Researchers** MRU Library has announced that a Data Repository is now available to Mount Royal scholars. Researchers now have access to a tool that will allow them to publish and record data in a secure manner while contributing to future scholarship. The Library's Brian Jackson is offering the following workshops:
  - **Introduction to MRU’s Research Data Repository** Public archiving of research data contributes to the scholarly record and supports transparency in research. MRU’s data repository provides space for researchers to make their data publicly available while ensuring long-term preservation. In this workshop, we will take a tour of the data repository, discuss formatting of data and documentation for archiving, and explain the process of data deposit. Apr. 29, 12:00-1:00 pm, [https://librarycal.mtroyal.ca/event/3593887](https://librarycal.mtroyal.ca/event/3593887)
  - **Creating a Data Management Plan** Data management planning in the early stages of a research project helps ensure that the necessary resources and frameworks are in place for the preservation and security of research data. Further, data management plans (DMPs) will soon be required as part of Tri-Agency grant applications. In this workshop, we will introduce the fundamental elements of research data management planning using the Portage Network’s DMP Assistant and explore some exemplar DMPs. Mar. 23, 1:00-2:00 pm, [https://librarycal.mtroyal.ca/event/3593889](https://librarycal.mtroyal.ca/event/3593889)
ATTACHMENT: Good News Stories

- Congratulations to Trevor Day has been honoured with the 2021 Council on Undergraduate Research Health Science Division Mentor Award. The nomination was initiated by former MRU students and is testament to Trevor’s commitment to the undergraduate research experience.
- Congratulations to Connie Van der Byl on being awarded a SSHRC Partnership Engage Grant with co-investigator Don Carruthers Den Hoed - $23,040 for the project COVID-19 Leading Canada’s Parks System Through COVID-19.