

**MINUTES**

October 5, 2020

3:00 – 5:00 PM

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**Present:**

Phil Warsaba, Chair, Vice-Provost and Associate Vice-President, Students

Carly Bullough, Vice-Chair, Student Representative

Michelle LoGullo, MRSA President

Meagan Bowler, Deans' Council Representative

Brian Nichols, Academic Staff Member - Arts

Denise Chenger, Academic Staff Member - Business and Communication Studies

Marty Clark, Academic Staff Member - Health, Community and Education

Melanie Rathburn, Academic Staff Member - Science and Technology

Cynthia Gallop, Academic Staff Member - Teaching & Learning

Sara Sharun, Academic Staff Member - University Library

Steve Kootenay-Jobin, Iniskim Centre Representative

Patricia Pardo, Student Affairs Representative

Sarah Micho, Student Representative

Camille Tabacla, Student Representative

Geri Lynn Gouglas, Registrarial Designate, Resource

Rebecca Bowman, Designate for Executive Director, Development, Resource

Angela Spinner, Recording Secretary

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**1.0 Introduction to the SAC**

Committee members were introduced to one another through a roundtable.

**2.0 Approval of the Agenda for October 5, 2020**

There were no additions to the agenda.

**3.0 Approval of the Minutes for May 7, 2020**

In the first iteration of GFC there was a Student Awards Committee that met 4 to 5 times per year and was responsible for the approval of terms of reference and criteria for all awards at the institution, for recommended changes to the student financial support policy, and for hearing student award appeals. The responsibilities of the former Student Awards Committee have been merged into the Student Affairs Committee charter.

At the end of the last academic year, the Student Awards Committee met in May. Typically, new and returning members of the committee would approve the last set of minutes at the first meeting of the next year. The chair recognized there will likely be many Student Affairs Committee members who were not on the Student Awards Committee.

The Student Awards Committee minutes of May 7, 2020 were approved with the following abstentions:

Carly Bullough

Michelle LoGullo

Meagan Bowler

Brian Nichols

Denise Chenger  
Marty Clark  
Melanie Rathburn  
Cynthia Gallop  
Sara Sharun  
Steve Kootenay-Jobin  
Patricia Pardo  
Sarah Micho  
Camille Tabacla

**4.0 Business Arising from the Minutes of May 7, 2020**

There was no business arising from the Student Awards Committee minutes of May 7, 2020.

**5.0 New Business**

5.1 Membership Listing

5.1.1 Updated Membership List

5.2 Meeting Schedule

5.2.1 Discussion of Meeting Dates & Times

GFC is trying to be understanding of member commitments on and off campus when standing committee meetings are scheduled.

The GFC meetings schedule has been changed to Friday from 9am–11am in an effort to minimize personal, professional and teaching conflicts.

The current schedule for this committee is tentatively set for Monday, 3-5 pm. In accordance with the materials provided, the chair invited discussion of dates/times that may be more appropriate for committee members.

Moved by Pat Pardo; seconded by Michelle LoGullo:  
THAT the meeting dates/times be accepted as proposed.  
Carried.

5.3 GFC Orientation Presentation

The GFC orientation presentation was presented for information.

5.4 GFC Draft Student Affairs Committee Charter

The chair noted that, as a new committee, the charter for Student Affairs reflects a broad suite of responsibilities, including all of the duties previously assigned to the Student Awards Committee (which had sufficient work to occupy committee members for a full academic year).

The chair described the work currently underway to revise policies and procedures for student conduct and for dating, domestic and sexual violence response and awareness. Changes to these processes will come to this committee for consideration and feedback. The chair does not envision an ongoing process where individual appeals or hearings would be presented to this committee for resolution.

This committee does, however, need to be involved in the assessment of the policies and processes pertaining to student discipline and student appeals. For example, there is no specific MRU policy regarding student conduct within practicums or residence.

The chair has looked at charters for governing bodies at other post-secondary institutions with regard to appeals and conduct, which will be brought forward when discussion on these items occurs.

Discussion:

The chair asked the committee if there were any changes required to the charter at this time, noting that there would be additional opportunities to review the charter and committee responsibilities throughout the year.

There was consensus that the charter was broad and that delegation of GFC authorities needs to be considered more carefully.

With no formal changes to the charter proposed, the chair will recommend that the charter be included in the upcoming GFC package.

- 5.5 Annual Report of Student Awards Committee for Information  
The annual report was submitted for information.

## **6.0 Award Approved by GFC Executive Committee**

- 6.1 Summary Listing of New Awards (May 7, 2020-September 2, 2020)  
The summary listing was provided for information.

- 6.2 New Awards (May 7, 2020-September 2, 2020) Provisionally Approved as per SAFA  
This listing was provided for information, as approval was granted by the GFC Executive Committee on September 2, 2020. The chair provided an explanation of provisionally approved awards as well as awards requiring committee approval.

- 6.3 New Awards (May 7, 2020-September 2, 2020) Requiring SAC Approval  
This listing was provided for information, as approval was granted by the GFC Executive Committee on September 2, 2020.

## **7.0 Appeal**

- 7.1 Appeal of a Scholarship, Bursary or Award Decision  
The chair reviewed the student award appeal process with committee members. This appeals process was established to allow a student to appeal an award as outlined in the decision document. The appeals that have come to this committee in the past have all fallen into the extenuating circumstances category.

7.2 Student Appeal

Moved by Brian Nichols; seconded by Meagan Bowler:  
THAT the student appeal be approved.

Discussion:

Committee members discussed the circumstances and received clarification about how the President's Scholarship has been, and can be, disbursed. The Registrar confirmed that the maximum number of awards were disbursed in Fall 2020 and, should the appeal be granted, one fewer award would be disbursed in Fall 2021 to accommodate the committee's decision.

Carried.

**8.0 Next Meeting**

October 26, 3:00 – 5:00 pm.

**9.0 Adjournment**

Motion to adjourn the Student Affairs Committee of October 5, 2020.