

**Student Affairs Committee
September 19, 2023 at 3pm – 5pm
University Boardroom A341**

IN ATTENDANCE:

Phil Warsaba	Vice-President, Students, CHAIR
Tala Abu Hayyaneh	Student Representative, VICE-CHAIR
Chris Rogerson	Associate Vice-President, Student Experience and Success
Michelle LoGullo	President, Mount Royal Staff Association
Meagan Bowler	Deans' Council Representative
Kari Roberts	Academic Staff Member (Arts)
Meg Stewart	Academic Staff Member (Science and Technology)
Glen Ryland	Academic Staff Member (Teaching & Learning)
Sara Sharun	Academic Staff Member (University Library)
Tori McMillan	Iniskim Centre Representative
Nicky Renault	Student Affairs Representative

Resources

Geri Lynn Gouglas	Registrarial Designate
Miranda Diakiw	Designate for Executive Director, Development
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

Guest

Kat Carson	Director of Advancement Services and Annual Giving
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NOT IN ATTENDANCE:

Sally Haney	Academic Staff Member (Business and Communication Studies)
Holly Johnson	Academic Staff Member (Health, Community and Education)

The Chair called the meeting to order at 3:01pm.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the September 19, 2023 Student Affairs Committee meeting be approved.

Motion carried by unanimous consent

2. Approval of Meeting Minutes

2.1. Minutes from May 10, 2023

Moved and seconded:

THAT the Minutes of the May 10, 2023 Student Affairs Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Committee Orientation

The following items were reviewed for information:

- 3.1. SAC Charter
- 3.2. SAC Membership List 2023-24
- 3.3. SAC Meeting Schedule 2023-24 and 2024-25
- 3.4. SAC Annual Report 2022-23
- 3.5. Student Financial Support Policy
- 3.6. Procedures for Administering Awards
- 3.7. Appeal of a Scholarship, Bursary or Award Decision

4. Summary Listing of New Awards Created from May 8 – September 19, 2023

Received for information.

5. New Awards Requiring SAC Approval from May 8 – September 19, 2023***Moved and seconded:***

THAT the Student Affairs Committee approve the new CPA Small Practitioners' Forum Bursary in Accounting.

Discussion:

- Questions were responded to for clarification of requirements for the bursary.

Motion carried

Moved and seconded:

THAT the Student Affairs Committee approve the new Tom Oystriick and Barbara Zach Endowed Award.

Discussion:

- Questions were responded to for clarification of terminology and requirements for the award.

Motion carried

6. Existing Awards Requiring SAC Approval from May 8 – September 19, 2023***Moved and seconded:***

THAT the Student Affairs Committee approve the revision to the existing Steelcase Scholarship for Design Excellence.

Discussion:

- Questions were asked seeking clarification on the criteria used for the award.
- It was agreed to defer the approval of this award to the next meeting to receive clarification from the donor on the use of the language “most deserving student” and what those parameters are or if that language could be reconsidered.

Motion deferred

Moved and seconded:

THAT the Student Affairs Committee approve the revisions to the existing awards:

- CAPP Bursary
- CAPP Scholarship
- Holt-Mitchell Nursing Practicum Bursary

Motion carried**7. New Awards Provisionally Approved by the Office of the Registrar from May 8 – September 19, 2023*****Moved and seconded:***

THAT the Student Affairs Committee approve the new award, Big Bob's BBQ Bursary, provisionally approved by the Office of the Registrar.

Motion carried**8. Existing Awards Provisionally Approved by the Office of the Registrar from May 8 – September 19, 2023*****Moved and seconded:***

THAT the Student Affairs Committee approve the revision to the following existing awards provisionally approved by the Office of the Registrar:

- Anne Tingle 90th Anniversary Scholarship for the Bachelor of Child Studies
- Brother Christopher/Glorieux Scholarship
- Colleen Griffin Memorial Awards in Internationalization
- Dr. Fred A. Miles Scholarship
- Leela Eco Spa Scholarship for Excellence in Massage Therapy
- Craig Baskett (MRSA) TVP Bursary

Motion carried**9. Student Awards Appeals****9.1. Fred Durrant Scholarship in Aviation & Neal McGillivray Memorial Scholarship Appeal**

The appeal was reviewed. Following discussion, the Committee proceeded to a motion to approve the appeal.

Moved and seconded:

THAT the Student Affairs Committee approve the student appeal of the Fred Durrant Scholarship in Aviation and Neal McGillivray Memorial Scholarship.

Discussion:

- Further consideration was given to precedent if approved. It was explained that this appeal had a specific set of circumstances for the student that are unlikely to be the same for future students.

Motion carried (1 opposed)

9.2. Dr. George W. Kirby Scholarship Appeal

The appeal was reviewed. Following discussion, the Committee proceeded to a motion to approve the appeal contingent upon moving the disbursement to the Winter 2024 term and based on Winter 2024 term enrolment.

Moved and seconded:

THAT the Student Affairs Committee approve the student appeal of the Dr. George W. Kirby Scholarship, contingent upon deferring the disbursement to the Winter 2024 term and based on full-time Winter 2024 term enrolment.

Motion carried (2 opposed)

9.3. Enmax Bright Minds Award Appeal

Two aspects of the appeal were reviewed separately:

- Following discussion regarding the student's eligibility for the renewed award in Fall 2024, the Committee proceeded to a motion to approve deferring the appeal to the Winter 2024 term.

Moved and seconded:

THAT the Student Affairs Committee approve the student appeal of the Enmax Bright Minds Award to defer to the Winter 2024 term.

Motion carried

- Following discussion regarding the student's eligibility for future renewable awards, the Committee proceeded to a motion to approve the student's future eligibility of the award:

Moved and seconded:

THAT the Student Affairs Committee approve the student appeal for future eligibility of the Enmax Bright Minds Award.

Discussion:

- It was clarified that this approval is for the student's full-time enrolment in consecutive terms.

Motion carried

9.4. Access to the Future Scholarship & General A.J.G.D de Chastelain Scholarship in Policy Studies

The appeal was reviewed. Following discussion, the Committee agreed to divide the approval of the appeal into two motions for each award.

Moved and seconded:

THAT the Student Affairs Committee approve the student appeal of the Access to the Future Scholarship.

Discussion:

- It was clarified that it was a deferral to the Winter 2024 term.

Motion carried (1 abstained)

Moved and seconded:

THAT the Student Affairs Committee approve the student appeal of the General A.J.G.D de Chastelain Scholarship in Policy Studies.

Discussion:

- It was clarified that it was a deferral based on the student's full-time status.

Motion carried (2 opposed; 1 abstained)

9.5. President's Scholarship Appeal (Winter semester deferral)

The appeal was reviewed. Following discussion, the Committee proceeded to a motion to approve the appeal.

Moved and seconded:

THAT the Student Affairs Committee approve the student appeal of the President's Scholarship (Winter semester deferral).

Motion defeated

The Committee agreed to extend the meeting time.

9.6. President's Scholarship Appeal - Final Admission Average

The appeal, supporting documentation, and research regarding rounding for admissions and awards was reviewed. Following discussion, the Committee proceeded to a motion to approve the appeal.

Moved and seconded:

THAT the Student Affairs Committee approve the student appeal of the President's Scholarship - Final Admission Average.

Motion carried

10. Pre-Submission Discussion of the Annual Statistical Report of Student Misconduct (*Code of Student Community Standards Policy s10.1.*)

The Annual Statistical Report of Student Misconduct will be presented for review and discussion at the next SAC meeting.

11. Committee Chair Report

A copy of the most recent SAC Committee Chair's Report to GFC was provided for information.

12. New Business

There was no new business.

13. Adjournment 5:12PM