

**TEACHING AND LEARNING COMMITTEE**

**April 20, 2023 at 3pm – 5pm**

**University Boardroom A341**

**IN ATTENDANCE:**

Christian Cook, GFC Academic Staff Member, CHAIR

Meagan Bowler, Dean, University Library

Kelly Williams-Whitt, Dean Representative

Shane Gannon, Associate Dean responsible for teaching and learning

Cheryl Techentin, GFC Academic Staff Member (Arts)

Brenda Lang, GFC Academic Staff Member (Business and Communication Studies) *(via Google Meet)*

Gaye Warthe, GFC Academic Staff Member (Health, Community and Education)

Luciano Santos, Academic Staff Member (Teaching & Learning) *(via Google Meet)*

Katharine Barrette, Academic Staff Member (University Library)

Robin Randall, Student Affairs Representative *(via Google meet)*

Yasmin Ahmed, Student Representative

Resources

Melanie Rathburn, Associate Dean responsible for teaching and learning

Mark Hiebert, Designate for CIO and AVP, Information Technology Services

Sheena Jensen, Assistant University Secretary, GFC, RECORDING SECRETARY

**NOT IN ATTENDANCE:**

Kenna Olsen, Designate for Vice-Provost, Academic, VICE-CHAIR

Haroon Chehade, Student Representative

The Chair called the meeting to order at 3:02p.m.

**1. Approval of Agenda *(motion)***

***Moved and seconded:***

**THAT** the Agenda for the April 20, 2023 Teaching and Learning Committee meeting be approved.

***Motion carried***

**2. Approval of Meeting Minutes**

2.1. Minutes from March 23, 2023 *(motion)*

***Moved and seconded:***

**THAT** the Minutes of the March 23, 2023 Teaching and Learning Committee meeting be approved.

***Motion carried***

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

**3. Response from the GFC Executive Committee re: Syllabus Guidelines Recommendations**Discussion of Feedback from Syllabus Guidelines and AI

The Chair shared inquiries and feedback received related to the “Syllabus Guidelines and AI” agreed to at the previous TLC meeting, and in her capacity as the ADC Director about AI-related concerns with the optional text-matching software available for faculty, Turnitin. Feedback has been related to providing more specific guidance about using or not using AI in a teaching and learning context, academic integrity, and in an AI-detection and text matching software approach. The Chair gave a summary of Turnitin’s new feature for AI detection, how ADC is working to address it, and considerations for whether the feature will be kept on (including how it relates to the MRU text-matching policy). Communication on that feature specifically will be shared with all faculty soon from the ADC.

An open discussion took place about understanding what TLC’s governance role is for considering the feedback and issues being raised, and AI in a teaching and learning context. There was consensus that it is not yet clear what TLC’s governance role is and how they could contribute meaningfully, given that it is being addressed by other areas at the university. The Chair will report back to GFC. Further discussions will likely be necessary once more is understood about the topic and the questions around governance that may need to be addressed.

Response from EC on the Syllabus Guidelines Recommendations

An update was shared with TLC from the EC April 12, 2023 meeting. Extract from the EC minutes: *“The Teaching and Learning Committee had asked EC for advice on next steps regarding the “Syllabus Guidelines Recommendation – Possible Paths Forward”. The document will be forwarded to the Provost's Council to continue to address the recommendations and conclude that item.”*

**4. Working Group Updates: Celebrate! Teaching and Learning Event**

An update was shared on the registrations and promotions for the upcoming Celebrate! Teaching and Learning event on May 4, 2023.

**5. Committee Chair Report**

A copy of the most recent TLC Committee Chair’s Report to GFC was provided for information.

**6. Report from the Senior Administrator to the Committee**

No report.

**7. New Business**

In response to an inquiry about the following section of the “Student Evaluation of Teaching Policy” and if it is being done, the Assistant University Secretary, GFC will look into this and bring an update to the next meeting: *Section 3.8. “At the end of each academic year, an annual report will be submitted to GFC by the Office of the Provost that summarizes SET related data, trends and issues, including but not limited to student response rates”.*

**8. Adjournment 4:41PM**