

TEACHING AND LEARNING COMMITTEE MEETING

April 21, 2022

VIRTUAL

IN ATTENDANCE:

Christian Cook	CHAIR, GFC Academic Staff Member
Michael Quinn	VICE-CHAIR, Vice-Provost and AVP, Academic
Meagan Bowler	Dean, University Library
Amanda Veinotte	Manager, Learning Technologies (ADC)
Shane Gannon	Associate Dean responsible for teaching and learning
Brenda Lang	GFC Academic Staff Member (Business and Communication Studies)
Mohamed El Hussein	GFC Academic Staff Member (Health, Community and Education)
Katharine Barrette	Academic Staff Member (University Library)
Luis Rios	Student Representative

Resources

Jim Silovs	Associate Dean responsible for teaching and learning
Gaye Warthe	Associate Dean responsible for teaching and learning
Sheena Jensen	RECORDING SECRETARY, Assistant University Secretary, GFC

NOT IN ATTENDANCE:

Yasmin Ahmed	Student Representative
David Clemis	GFC Academic Staff Member (Arts)
Catharine Lindland	Student Affairs Representative
Brad Mahon	Dean Representative
Luciano Santos	Academic Staff Member (Teaching & Learning)

C. Cook, Chair, called the meeting to order at 3:01pm and confirmed quorum.

APPROVAL OF AGENDA

Moved and seconded:

THAT the Agenda for the April 21, 2022 Teaching and Learning Committee meeting be approved.

Motion carried

APPROVAL OF MEETING MINUTES

Moved and seconded:

THAT the Minutes of the March 24, 2022 Teaching and Learning Committee meeting be approved.

Motion carried

Business Arising from the Minutes

There was no business arising from the minutes.

SYLLABUS GUIDELINES UPDATE

A formal review of the Syllabus Guidelines will be done at the May 12 meeting, which will be reviewed in advance by a member of APCC (S. Gannon) to ensure the version of the document that will be provided is up to date with alignment to policies.

WORKING GROUP UPDATES

Learning Management System

The working group provided an update on the announcement of a vendor for the new LMS and the implementation steps that follow. Questions and concerns about implementation and training communication plans were responded to with additional information on these areas.

Celebrate! Event

The working group provided an update on the schedule of events and presentations for the event on May 4-5.

Future for Online Teaching Approaches/Strategy

The working group provided an update on the survey they conducted with students and their upcoming keynote presentation at the MRFA retreat, and responded to general questions.

REPORTS

Committee Chair Report

C. Cook provided an update on staffing in ADC.

Report from the Senior Administrator to the Committee

M. Quinn thanked all those involved in the LMS project, and gave updates on senior leadership and faculty hiring that is occurring.

NEW BUSINESS

There was no new business.

ADJOURNMENT

4:09PM