

TEACHING AND LEARNING COMMITTEE

April 3, 2025 at 3pm – 5pm

University Boardroom A341

IN ATTENDANCE:

Charles Hepler	GFC Academic Staff Member, CHAIR
Karim Dharamsi	Vice-Provost, Academic, VICE-CHAIR
Christian Cook	Director, Academic Development Centre (ADC)
Andrew Goodmanson	Manager, Learning Technologies (ADC)
Gaye Warthe	Associate Dean/Vice Dean responsible for teaching and learning
Ademola Adesola	GFC Academic Staff Member (Arts)
Julie Boone	GFC Academic Staff Member (Health, Community and Education)
Maryam Elahi	GFC Academic Staff Member (Science and Technology)
Ayden Ali	Student Representative
Fiona Chetty	Student Representative
<u>Resources</u>	
Adam Cave	Associate Dean/Vice Dean responsible for teaching and learning
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY
<u>Guests</u>	
Kimberly Smith	Research and Planning Consultant, Office of Institutional Research and Planning
Linda Van der Zande	Director, Office of the Provost

NOT IN ATTENDANCE:

Meagan Bowler	Dean, University Library
Neil Brigden	GFC Academic Staff Member (Business, Communication Studies & Aviation)
Dimitra Fotopoulos	Continuing Education Representative
Kristin Fulton	Student Affairs Representative
Alice Swabey	Academic Staff Member (University Library)
Kelly Williams-Whitt	Dean Representative

The Chair called the meeting to order at 3:03PM.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the April 3, 2025 Teaching and Learning Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from February 27, 2025

Moved and seconded:

THAT the Minutes of the February 27, 2025 Teaching and Learning Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Experiential Learning Steering Committee Presentation & Update

K. Dharamsi led a presentation on *“Phase 1: Experiential Learning Framework (Draft recommendations for discussion)”*. Questions were responded to for additional information and clarification, and preliminary feedback was collected on the draft recommendations. Committee members were also asked to complete a feedback survey that will be distributed later in April.

The guests left the meeting.

4. SPoTs – brainstorming exercise to identify challenges with SPoTs and determine next steps for TLC

K. Dharamsi shared an update on an updated version of the SPoT reporting that will take into consideration confidentiality of results. TLC will be asked for their feedback on the updated version of the report.

5. Working Group Update – Syllabus Guidelines

The working group has not met, as no revisions are required to the Syllabus Guidelines at this time.

6. Committee Chair Report

A copy of the most recent Committee Chair’s Report to GFC was provided for information. The Chair gave an update on the draft request to GFC per the previous meeting’s discussion on Teaching and Learning Committee Roles Clarification Discussion. It is in progress and will be shared with TLC prior to submitting it to GFC.

A question was raised with respect to the updated Generative Artificial Intelligence in Teaching and Learning (AI) Working Group’s Terms of Reference and seeking clarification about the revision history. The Vice-Chair advised he will look into this.

7. New Business

There was no new business.

8. Adjournment 4:17PM