

TEACHING AND LEARNING COMMITTEE

February 23, 2023 at 3pm – 5pm

University Boardroom A341

IN ATTENDANCE:

Christian Cook, GFC Academic Staff Member, CHAIR

Kelly Williams-Whitt, Dean Representative

Shane Gannon, Associate Dean responsible for teaching and learning

Brenda Lang, GFC Academic Staff Member (Business and Communication Studies) *(via Google Meet)*

Gaye Warthe, GFC Academic Staff Member (Health, Community and Education)

Luciano Santos, Academic Staff Member (Teaching & Learning) *(via Google Meet)*

Robin Randall, Student Affairs Representative *(via Google Meet)*

Haroon Chehade, Student Representative *(via Google Meet)*

Resources

Adam Cave, Associate Dean responsible for teaching and learning

Sheena Jensen, Assistant University Secretary, GFC, RECORDING SECRETARY

NOT IN ATTENDANCE:

Yasmin Ahmed, Student Representative

Katharine Barrette, Academic Staff Member (University Library)

Meagan Bowler, Dean, University Library

Kenna Olsen, Designate for Vice-Provost, Academic, VICE-CHAIR

Cheryl Techentin, GFC Academic Staff Member (Arts)

Amanda Veinotte, Manager, Learning Technologies (ADC)

The Chair called the meeting to order at 3:00p.m.

1. Approval of Agenda *(motion)*

Moved and seconded:

THAT the Agenda for the February 23, 2023 Teaching and Learning Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from January 26, 2023 *(motion)*

Moved and seconded:

THAT the Minutes of the January 26, 2023 Teaching and Learning Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. ChatGPT Group (for discussion)

It was explained that as a follow up to the January 2023 GFC meeting, where it was proposed from the floor to strike an ad hoc committee to address the impacts and possible response to ChatGPT and other artificial intelligence tools, the Chair, Dr. Tim Rahilly, with guidance from the Executive Committee of GFC, asked TLC to take up this work during the current academic year.

Discussion took place on how TLC can address this work within their mandate. This included discussing what is understood about the emerging issues, sufficiency of existing policy to address the issues of plagiarism and AI as a source, how it is being addressed by other areas at the university, and how an instructor could use the course syllabus to provide guidance to their students on the use of AI.

TLC agreed to reconstitute the Syllabus Guidelines working group to create guidelines for syllabi content that relate to student use of AI. Suggested wording will be brought forward to TLC for review at the next meeting.

4. Working Group Updates**4.1. Celebrate! Teaching and Learning Event**

A status update on the call for proposals was given, encouraging members to talk to their colleagues about submitting a proposal, including students. The DFA awards recipients will be part of a panel during the day and announce the new winners.

4.2. Future for Online Teaching Approaches/Strategy

No updates since the last meeting.

5. Committee Chair Report

The Committee Chair Report to GFC of the January 26, 2023 TLC meeting was provided for information.

6. Report from the Senior Administrator to the Committee

No report.

7. New Business

In response to a question about the status of the recommendations that accompanied the approved Syllabus Guidelines and the proposed pathways forward for implementation as discussed at the February 2022 TLC meeting, the Chair indicated she will follow-up on the outstanding recommendations and report back to TLC.

8. Adjournment 4:00PM