

TEACHING AND LEARNING COMMITTEE MEETING

February 24, 2022

VIRTUAL

IN ATTENDANCE:

Christian Cook	CHAIR, GFC Academic Staff Member
Michael Quinn	VICE-CHAIR, Vice-Provost and AVP, Academic
Meagan Bowler	Dean, University Library
Amanda Veinotte	Manager, Learning Technologies (ADC)
Brad Mahon	Dean Representative
Shane Gannon	Associate Dean responsible for teaching and learning
David Clemis	GFC Academic Staff Member (Arts)
Brenda Lang	GFC Academic Staff Member (Business and Communication Studies)
Mohamed El Hussein	GFC Academic Staff Member (Health, Community and Education)
Katharine Barrette	Academic Staff Member (University Library)
Yasmin Ahmed	Student Representative
Luis Rios	Student Representative

Resources

Jim Silovs	Associate Dean responsible for teaching and learning
Gaye Warthe	Associate Dean responsible for teaching and learning
Melanie Rathburn	Associate Dean responsible for teaching and learning
Ian Watson	Designate for CIO and AVP, Information Technology Services
Sheena Jensen	RECORDING SECRETARY, Assistant University Secretary, GFC

NOT IN ATTENDANCE:

Catharine Lindland	Student Affairs Representative
Luciano Santos	Academic Staff Member (Teaching & Learning)

C. Cook, Chair, called the meeting to order at 3:02pm and confirmed quorum.

APPROVAL OF AGENDA

Moved and seconded:

THAT the Agenda for the February 24, 2022 Teaching and Learning Committee meeting be approved.

Motion carried

APPROVAL OF MEETING MINUTES

Moved and seconded:

THAT the Minutes of the January 27, 2022 Teaching and Learning Committee meeting be approved.

Motion carried

Business Arising from the Minutes

M. Quinn presented an updated document with suggested paths forward for the GFC-approved recommendations for Syllabus Guidelines, with Provost's Council's input. This included editorial changes and comments, and that the management and storage of syllabi will be at the Faculty level for internal use.

In response to questions raised, it was clarified that each Faculty will be able to determine their own process for the storage of syllabi. Associate Dean's will be the key contact for distribution of the Syllabus Guidelines, and communication to their Faculty. The Chair and Vice-Chair of TLC will action the items to connect with General Counsel and Access and Inclusion Services and address the role of ADC to keep the Syllabus Guidelines and communicate changes.

It was agreed that TLC has the purview to regularly review and update the Syllabus Guidelines as needed, with any substantive changes being brought to GFC for approval. A formal review will be conducted at the April 2022 TLC meeting, and will be included in the Annual Plan for subsequent years.

WORKING GROUP UPDATES**Learning Management System**

The working group provided a brief update on the vendor demonstration process and timing of forthcoming communications. Updates are regularly posted on mru.ca/LMS and key updates were highlighted at the meeting, including the migration process and communications to Faculty Councils. C. Cook responded to general questions about the process on behalf of the LMS Project Steering Committee.

Celebrate! Event

The working group provided updates and responded to general questions on the areas addressed at their most recent meetings, which included work on the Call for Proposals, a theme for the event, and seeking student representation on the working group. In response to a question, C. Cook gave an overview of what the Celebrate! Event is about.

Future for Online Teaching Approaches/Strategy

The working group provided an update on their most recent meeting, which included talking about the comments raised at the previous TLC meeting, and they announced that they will be the keynote speakers at the upcoming Mount Royal Faculty Association Annual Retreat.

REPORTS**Committee Chair Report**

No additional report beyond the topics already addressed at the meeting.

Report from the Senior Administrator to the Committee

No additional report beyond the topics already addressed at the meeting. A general update was shared on the Alberta Budget announcement as it relates to post-secondary institutions, and questions were responded to regarding faculty hiring and senior administration hiring plans.

NEW BUSINESS

There was no new business.

ADJOURNMENT

4:03PM