

**TEACHING AND LEARNING COMMITTEE**

**January 26, 2023 at 3pm – 5pm**

**University Boardroom A341**

**IN ATTENDANCE:**

Christian Cook, GFC Academic Staff Member, CHAIR  
Kenna Olsen, Designate for Vice-Provost, Academic, VICE-CHAIR  
Amanda Veinotte, Manager, Learning Technologies (ADC)  
Meagan Bowler, Dean, University Library  
Cheryl Techentin, GFC Academic Staff Member (Arts)  
Brenda Lang, GFC Academic Staff Member (Business and Communication Studies)  
Gaye Warthe, GFC Academic Staff Member (Health, Community and Education)  
Luciano Santos, Academic Staff Member (Teaching & Learning)  
Robin Randall, Student Affairs Representative  
Yasmin Ahmed, Student Representative

Resources

Adam Cave, Associate Dean responsible for teaching and learning  
Melanie Rathburn, Associate Dean responsible for teaching and learning  
Sheena Jensen, Assistant University Secretary, GFC, RECORDING SECRETARY

**NOT IN ATTENDANCE:**

Kelly Williams-Whitt, Dean Representative  
Shane Gannon, Associate Dean responsible for teaching and learning  
Katharine Barrette, Academic Staff Member (University Library)  
Haroon Chehade, Student Representative

The Chair called the meeting to order at 3:03p.m.

**1. Approval of Agenda (*motion*)**

***Moved and seconded:***

**THAT** the Agenda for the January 26, 2023 Teaching and Learning Committee meeting be approved.

***Motion carried***

**2. Approval of Meeting Minutes**

2.1. Minutes from November 24, 2022 (*motion*)

***Moved and seconded:***

**THAT** the Minutes of the November 24, 2022 Teaching and Learning Committee meeting be approved.

***Motion carried***

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

**3. Working Group Updates****3.1. Celebrate! Teaching and Learning Event**

A status update was shared and suggestions were made about ways to promote the event.

**3.2. Future for Online Teaching Approaches/Strategy**

The working group gave an update that the work related to their original task has been completed by other areas at the university. Discussion at their last meeting was about what they could focus on for the remainder of this academic year, which was narrowed down to reviewing a questionnaire developed by Kelly Williams-Whitt related to online teaching decision making assistance, pending Kelly's discussion with Provost's Council.

Discussion took place on what this working group's focus should be in consideration of TLC's role as a GFC standing committee. It was suggested that for next year, the establishment of working groups be tied to TLC's Charter, areas GFC has asked the committee to look at, and any work that needs to be continued from the current year. The new academic plan may also inform the work of TLC and the working groups.

**4. Updates to teaching evaluation forms and request for updates to F-180**

The Chair highlighted areas of the written update and responded to questions and comments on the editorial updates to teaching evaluation forms and about F-180 (Interfolio).

**5. Committee Chair Report**

The Committee Chair Report to GFC of the November 24, 2022 TLC meeting was provided for information.

**6. Report from the Senior Administrator to the Committee**

No report.

**7. New Business**

There was no new business.

**8. Adjournment 3:57PM**