

TEACHING AND LEARNING COMMITTEE

November 9, 2023 at 3pm – 5pm

University Boardroom A341

IN ATTENDANCE:

Nancy Ogden	GFC Academic Staff Member, CHAIR
Karim Dharamsi	Vice-Provost, Academic, VICE-CHAIR
Meagan Bowler	Dean, University Library
Christian Cook	Director, Academic Development Centre (ADC)
Andrew Goodmanson	Manager, Learning Technologies (ADC)
Lavinia Moldovan	GFC Academic Staff Member (Arts)
Brenda Lang	GFC Academic Staff Member (Business and Communication Studies)
Liza Choi	GFC Academic Staff Member (Health, Community and Education)
Dimitra Fotopoulos	Continuing Education Representative
Kristin Fulton	Student Affairs Representative
Luis Rios	Student Representative
Marwaa Tahir	Student Representative

Resources

Melanie Rathburn	Associate Dean/Vice Dean responsible for teaching and learning
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

NOT IN ATTENDANCE:

Gabrielle Broitman–	Academic Staff Member (Teaching & Learning)
Levandovsky	
Alice Swabey	Academic Staff Member (University Library)
Kelly Williams-Whitt	Dean Representative
Gaye Warthe	Associate Dean/Vice Dean responsible for teaching and learning

The Chair called the meeting to order at 3:02p.m.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the November 9, 2023 Teaching and Learning Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from September 28, 2023

Moved and seconded:

THAT the Minutes of the September 28, 2023 Teaching and Learning Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Draft TLC 2023-24 Annual Plan

The draft TLC 2023-24 Annual Plan was reviewed and discussed. It was agreed to add to the work plan that TLC will provide support, as needed, to the Academic Plan committees that are being established.

4. Establish Working Groups

Consideration was given to whether the areas of focus identified in the annual plan should be set up as working groups or addressed by the full Committee. A review of TLC's Charter (following the GFC Executive Committee working group's Committee Structure Review) and the Syllabus Guidelines will be addressed by TLC as a whole initially, and working groups will be established if deemed necessary.

5. TLC Charter Review

A preliminary discussion about TLC's Charter took place, which included questions and suggestions seeking clarity on the following areas:

- how TLC's Charter compares to other GFC Committees (gaps or overlaps)
- how work and reports are generated for TLC to provide advice and recommendations on, such as guidance to faculty/students on AI

The Chair and Vice-Chair will consider these questions and suggestions made to help structure a future discussion of TLC's Charter.

6. Committee Chair Report

A copy of the most recent TLC Committee Chair's Report to GFC was provided for information.

7. Report from the Senior Administrator to the Committee

No report.

8. New Business

No new business.

9. Adjournment 4:13PM