TEACHING AND LEARNING COMMITTEE
October 8, 2026 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Michelle Yeo	GFC Academic Staff Member, CHAIR and Director, ADC
Karim Dharamsi	Vice-Provost, Academic, VICE-CHAIR
Meagan Bowler	Dean, University Library
Nancy Ogden	Associate Dean/Vice Dean responsible for teaching and learning
Karen Atkinson-Leadbeater	GFC Academic Staff Member (Arts)
Sarah Hamilton	GFC Academic Staff Member (Health, Community and Education)
Nick Strzalkowski	GFC Academic Staff Member (Science and Technology)
Dimitra Fotopoulos	Continuing Education Representative
Kristin Fulton	Student Affairs Representative
Julia Madden	Student Representative
Palak Kaur Mundi	Student Representative
<u>Resources</u>	
Adam Cave	Associate Dean/Vice Dean responsible for teaching and learning
Gaye Warthe	Associate Dean/Vice Dean responsible for teaching and learning
Melanie Rathburn	Associate Dean/Vice Dean responsible for teaching and learning
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY
<u>Guests</u>	
Mark Hiebert	Information Technology Services

NOT IN ATTENDANCE:

Todd Burton	GFC Academic Staff Member (Business, Communication Studies & Aviation)
Andrew Goodmanson	Manager, Learning Technologies (ADC)
Jennifer Pettit	Dean Representative
Madelaine Vanderwerff	Academic Staff Member (University Library)

The Chair called the meeting to order at 3:00PM.

1. **Approval of Agenda**
   Moved and seconded:
   THAT the Agenda for the October 8, 2026 Teaching and Learning Committee meeting be approved.
   Motion carried

2. **Approval of Meeting Minutes**
   2.1. Minutes from April 9, 2026
   Moved and seconded:
   THAT the Minutes of the April 9, 2026 Teaching and Learning Committee meeting be approved.
   Motion carried

2.2. Business Arising from the Minutes
The Chair indicated an update on the AI@MRU website and AI updates will be part of the Committee Chair Report item.

3. TLC Orientation

The following information was reviewed:

3.1. TLC Charter
3.2. TLC Meeting Schedule
3.3. TLC Membership

4. Review TLC Assessment Results 2026

The TLC Assessment Results 2026 were reviewed. Based on feedback about regular standing reports on TLC agendas, the committee considered whether regular updates continue to be useful this year or if switching to an as-needed format makes more sense, helping avoid duplicate reports and having substantial updates presented when they happen. They noted the AI Working Group might check in with the TLC more often this year, but other reporting from last year and any new updates can come forward as needed.

Regarding a suggestion about more small group discussions, it was considered whether that would be helpful at TLC meetings or not. Support was shared to continue with whole committee discussions that have continued to be effective.

5. Draft TLC 2026-27 Annual Plan

The draft TLC 2026-27 Annual Plan was reviewed.

6. SPoT Annual Report

K. Dharamsi introduced the SPoT 2025-26 Annual Report that provided institutional, faculty and departmental results, including breakdowns by instructor employment status and gender. The principal issue for discussion was participation (practical means of improving participation). Considerations discussed included:

- Option of reminder prompts for students to fill out surveys with Blue-D2L
    - A status update on the Blue-D2L Integration is forthcoming
- Providing students time in class to complete the electronic surveys
- Providing more transparency to students about what SPoT feedback is used for and understanding the usefulness of them
- How much more improvement in response rates could be gained
- Whether or not it's an issue with response rates, what is done with the responses, or the instrument itself
- Providing incentives for completing the survey
- Time of year they survey is conducted

The advice will be considered by the Vice-Provost Academic with the Office of Institutional Research and Planning.

7. Reports:

7.1. Report from the Senior Administrator to the Committee

The General Education Steering Committee and Experiential Learning Steering Committee have resumed their meetings and more updates will be shared with TLC throughout the year.

7.2. Committee Chair Report

The Chair gave an update on the AI@MRU website that was launched earlier this year, including a section on AI writing detection that was added August 2026. An update was shared about turning off the AI-detection option in TurnItIn. The committee had a general discussion about AI writing detection, and various support and resources available for faculty and students related to AI.

7.3. Other?

The committee addressed other reports to come forward to TLC as part of the discussion of the Annual Plan above.

8. New Business

There was no new business.

9. Adjournment 4:30PM