

**TEACHING AND LEARNING COMMITTEE MEETING**

**September 30, 2021**

**VIRTUAL**

**IN ATTENDANCE:**

|                    |  |
|--------------------|--|
| Christian Cook     | CHAIR, GFC Academic Staff Member                               |
| Michael Quinn      | VICE-CHAIR, Vice-Provost and AVP, Academic                     |
| Brad Mahon         | Dean Representative  |
| Shane Gannon       | Associate Dean responsible for teaching and learning           |
| Brenda Lang        | GFC Academic Staff Member (Business and Communication Studies) |
| Mohamed El Hussein | GFC Academic Staff Member (Health, Community and Education)    |
| Luciano Santos     | Academic Staff Member (Teaching & Learning)                    |
| Katharine Barrette | Academic Staff Member (University Library)                     |
| Patricia Pardo     | Student Affairs Representative                                 |
| Rusna Mahoon       | Student Representative   |
| Luis Rios          | Student Representative   |

Resources

|                  |  |
|------------------|--|
| Jim Silovs       | Associate Dean responsible for teaching and learning     |
| Gaye Warthe      | Associate Dean responsible for teaching and learning     |
| Melanie Rathburn | Associate Dean responsible for teaching and learning     |
| Leona LaChance   | CIO and AVP, Information Technology Services             |
| Sheena Jensen    | RECORDING SECRETARY, Assistant University Secretary, GFC |

**NOT IN ATTENDANCE:**

|                  |  |
|------------------|--|
| Meagan Bowler    | Dean, University Library                           |
| Amanda Veinotte  | Manager, Learning Technologies (ADC)               |
| Cheryl Techentin | GFC Academic Staff Member (Arts)                   |
| Trevor Day       | GFC Academic Staff Member (Science and Technology) |

C. Cook, Chair, called the meeting to order at 3:00pm and gave a Territorial Land Acknowledgement.

**APPROVAL OF AGENDA**

**Moved and seconded:**

**THAT** the Agenda for the September 30, 2021 Teaching and Learning Committee meeting be approved.

***Motion carried by unanimous consent.***

**APPROVAL OF MEETING MINUTES**

**Moved and seconded:**

**THAT** the Minutes of the May 18, 2021 Teaching and Learning Committee meeting be approved.

***Motion carried by unanimous consent.***

**Business Arising from the Minutes**

There was no business arising from the minutes.

**ITEMS FOR DISCUSSION****Review Meeting Schedule for 2021-22**

The meeting schedule was reviewed.

**Working Groups**Establish Working Groups for 2021-22

The working groups from last year were reviewed to assist with determining the working groups required for the current academic year. Discussion focused on the potential work plans and membership for each group and it was determined that last year's working groups would continue this year with the same Chair's. The Syllabus Guidelines working group will be renamed to "Syllabus Guidelines Implementation" to reflect the work they will be focusing on this year.

Consideration was given to having a working group related to physical working spaces, particularly with learning spaces, as there had been a working group in the past. It was supported that TLC could provide value to the university in this area, but it did not need to be a working group. The Chair advised that she will reach out to the Space Planning Committee to offer the support of TLC should that be helpful to their ongoing work.

The four working groups confirmed were:

- Syllabi Guidelines Implementation (*Implementation of Common Guidelines for Course Syllabi*)
- Future of Online Learning at MRU
- Learning Management System (LMS) Renewal Project
- Celebrate! Teaching and Learning Event (*winter/spring 2022*)

Members were asked to sign-up or change/confirm their membership on the working groups Google doc by October 12. Following that, the Chair's of each group will aim to coordinate their first meeting ahead of the next TLC meeting to define objectives and work plan for the academic year.

Development of Syllabus Guidelines – Next StepsRound-table Working Groups Updates

These two agenda items were addressed as part of the above discussions.

**Discuss Annual Plan**

The discussions about working groups will be incorporated into the TLC Annual Plan draft.

**REPORTS****Committee Chair Report**

The Chair gave a report on updates within the Academic Development Centre, including staffing changes and postings.

### **Report from the Senior Administrator to the Committee**

Michael Quinn, Vice-Provost and AVP, Academic, reminded members to refer to the MRU website for the most up to date information and resources for the COVID-10 pandemic. Updates were also provided on the delivery of courses for this academic year and the General Education program review that is in progress.

### **ITEMS FOR INFORMATION**

The following consent agenda items were received for information:

- TLC Charter
- TLC Membership
- TLC Annual Report 2020-21

### **NEW BUSINESS**

There was no new business.

**ADJOURNMENT**                      **4:15PM**