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**APPLICATION FORM  
Provost’s Teaching and Learning Enhancement Grants (TLEG) 2021/22**

**Submit proposals to:** [**adc@mtroyal.ca**](mailto:adc@mtroyal.ca)  
**Deadline for submission of proposals:** Friday, April 30, 2021 (4PM)

**Application Details**

|  |  |
| --- | --- |
| Faculty and Department: |  |
| Faculty Member Name: |  |
| Course Name and Code: |  |
| **PLEASE PROVIDE A BRIEF DESCRIPTION FOR EACH OF THE FOLLOWING ITEMS** | |
| What are your goals/intended outcomes for your TLEG project? |  |
| Please provide a brief (<250 words) overview of the teaching and learning literature where this topic is situated. |  |
| What support, if any, do you need from the Academic Development Centre? |  |
| How will the innovation be sustained beyond the term of the grant? |  |
| How will you assess the impact of the project?   (Where possible, please include consideration of the potential for impact beyond an individual course.) |  |
| Itemized budget (up to $5,000)  (For each proposed budget item, include a brief description and rationale). |  |
| Please provide an outline of the project milestones (over the 2021/22 academic year). |  |
| If you intend to engage a student assistant, briefly explain their major responsibilities as planned. |  |
| Please describe the alignment of this project with departmental, faculty, or institutional strategic priorities. |  |
| As the applicant(s), are you willing to share your TLEG outcomes openly (for example, sharing project items through a Creative Commons license)? | * Yes, I would be willing to make my TLEG outcomes openly available, where possible * I’m not sure, I would like to learn more * No, not at this time |

**Chair Comments**

|  |  |
| --- | --- |
| **Please comment on the following:**   * goals of the proposed project * potential impact * sustainability beyond the grant window * alignment with departmental, faculty, or institutional priorities |  |
| **Chair Name:** |  |
| **Chair Signature:** |  |
| **Date:** |  |

**Dean Signature**Please sign to indicate awareness this proposal has been submitted. Please feel free to add any comments as well, though this is not required.

|  |  |
| --- | --- |
| **Dean Signature:** |  |

## Thank you!

Thank you for your interest in the Provost’s TLEG Program and for taking the time to complete a proposal.

A committee appointed by the Office of the Vice-Provost and Associate Vice-President Academic will review proposals and notify applicants of their decision by **Friday, May 14, 2021**.