

Parking & Transportation Services

HotSpot App Instructions

Purchase a parking permit



MOUNT ROYAL
UNIVERSITY
1910

STEP 1

In HotSpot, open the menu by selecting the 3 lines in the top left corner.



[Change View](#)

Special Access Permits

Mount Royal University

Welcome to HotSpot. Save time, money and do good today.

Total Savings

\$0.00

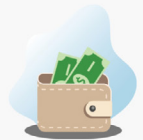
[Learn More](#)



Wallet Balance

\$0.00

[Add Funds](#)



My Community Donations

\$0.00

[Learn More](#) [Donate](#)



User ID 100048846



Home



Parking



Transit

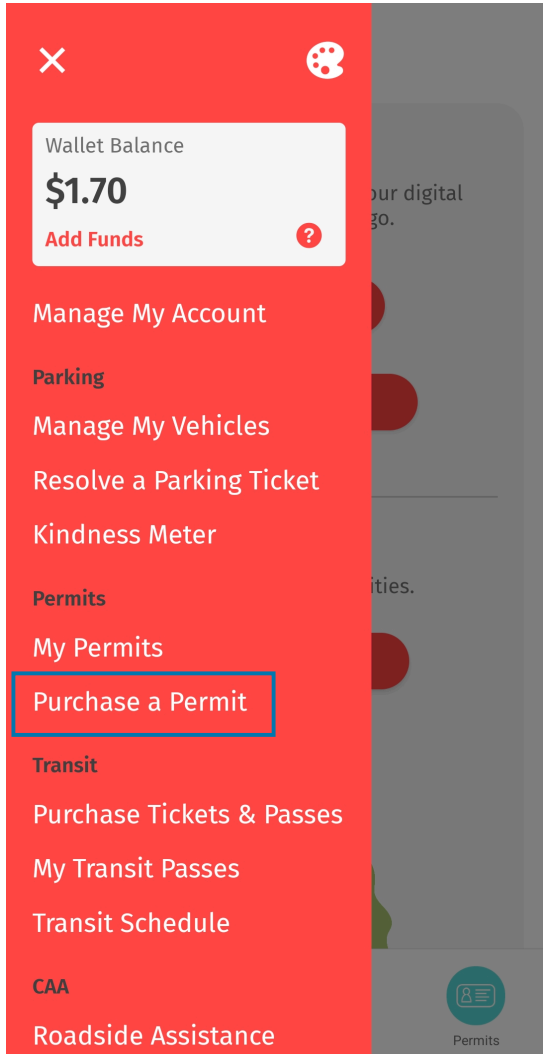


Permits

[Purchase a parking permit](#)

STEP 2

Select Purchase
a Permit from
the menu
options.



Purchase a parking permit

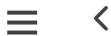
STEP 3

**For City select Calgary.
For Location select the
parking lot location you
desire. The available
permits are listed.
Choose the one you wish
to purchase.**

**When purchasing a
permit during early bird,
ensure the toggle for
"Purchase For Next
Month" is turned on.**

**The semester locations hold
the Fall, Fall & Winter, and
the Winter permits.**

**The annual locations hold
the 12 month permits
including the payroll
deduction permits.**



Wallet Balance

\$1.70

City

Calgary

Location

Lot 2 - Semester

 Purchase For Next Month



Lot 2 - Fall Permit

\$220.33



Home



Parking



Transit



Permits

Purchase a parking permit

STEP 4

Follow the instructions in the app to complete your permit purchase. Ensure the name and license plate are correct. Once all information is entered and accurate, click the “Purchase” button to purchase your permit.

Buy a Permit

Please review carefully. Once your payment is confirmed, you will receive an email with your parking permit information.

Digital Parking Permit

City: Calgary

Lot: 5000 10th Ave

Permit: 5000 10th Ave

Start Date: 2024-01-01

End Date: 2024-12-31

Vehicle: XXXXXX ?

Add Vehicle 

| | |
|----------------|----------|
| Sub Total | \$100.00 |
| Taxes | \$10.00 |
| Service Charge | \$10.00 |
| Total | \$120.00 |

Attention:

This permit requires name verification in order to qualify, please verify your name below. Failure to do so may result in your permit being revoked.

XXXXXX

By checking the checkbox, you agree for the city to access and view your personal information with the permit.

Purchase

Purchase a parking permit