

Parking & Transportation Services

HotSpot Website Instructions

Purchase a parking permit



STEP 1

On the HotSpot homepage, click “Mount Royal University” under “Special Access Permits”. If you do not see this option, please ensure the email on your account is your @mtroyal.ca email address.

Welcome to HotSpot. Save time, money, and do good today.

Your Overview

Parking 



Total Savings

\$0.00

[Learn More](#)



Wallet Balance

\$0.00

[Learn More](#)



My Community
Donations

\$0.00

[Learn More](#) [Donate](#)

Special Access Permits

Mount Royal University

[Purchase a parking permit](#)

STEP 2

The available Mount Royal University permits are listed. Click the one you wish to purchase.

Last purchased

[Placeholder text] >

Available Mount Royal University permits

[Placeholder text] >

[Placeholder text] >

[Placeholder text] >

[Placeholder text] >

[Placeholder text] >

Expand

STEP 3

Follow the instructions in the pop-up to complete your permit purchase. Ensure the name and license plate are correct. Once all information is entered and accurate, click the "Purchase" button to purchase your permit.

The screenshot shows a web interface for purchasing a parking permit. The background is a dark grey page with the text "Mount Royal University" at the top. On the left, there is a sidebar with "Spot" and "nsit Taxis" visible. The main content area shows a list of "Available Mount Royal University" permits. A white pop-up window is centered on the screen, containing the following text:

You are purchasing a [redacted] [redacted]

\$ [redacted] will be charged to your credit card ending in [redacted]

Please ensure the active license plate matches the vehicle you are driving. You can change license plates by going to permits page.

This permit will be valid from [redacted] to [redacted]

This permit requires name verification in order to qualify, please verify your name below. Failure to do so may result in your permit being revoked.

[redacted]

Vehicle [redacted]

By checking the box, you agree to the terms and conditions, including the right for permit provider to access and view your personal information associated with the permit.

Purchase \$ [redacted]