

Part Time Students

Student Loan & Canada Student Grant: Application Checklist

Go online to Alberta Student Aid www.studentaid.alberta.ca (there is also a link to Alberta Student Aid from the Accessibility Services webpage: Quick Links section).

1. Prior to each part time semester go online to Alberta Student Aid and **print the Part Time application**
 - a. Complete the application and identify yourself as a student with a disability
 - b. If you want services or technology and your documentation supports this, you must complete a Schedule 4 form for each part time semester – see box below.
2. Take the Part Time application form to MRU Student Awards and Financial Aid (A101) office and they will complete relevant sections and submit to Alberta Student Aid via government courier. This applies during COVID 19.

Accessibility Services

Schedule 4 - Students with Permanent Disabilities

Accessibility Services staff must complete the schedule 4.

Notification of Application Status

- **APPROVED FOR STUDENT LOANS and/or CANADA STUDENT GRANTS:** You will receive electronic Master Student Financial Assistance Agreement Forms (MSFAA); IMMEDIATELY review the terms and complete the forms online. **Funding of Canada Student Loans and Grants will NOT be processed until the MSFAA forms are submitted as per Alberta Student Aid instructions.**

MRU Fee Payments

If you have not received your Student Loan money by the MRU fee payment deadline, see Student Awards (A101) to extend your fee deadline. **If fees are not paid on time, you are deregistered from classes.**

For help with your student loan application contact:

- MRU [Student Awards and Financial Aid Office](#), Kerby Hall A101
- Alberta Student Aid help line toll-free: 1-855-606-2096
or for Deaf and Hard of Hearing 1-855-306-2240

Approval Ineligibility Notice

IF you receive notice of 'ineligibility' from Student Aid Alberta contact the Access Support Coordinator in Y201.

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