



Student Affairs and Campus Life - Accessibility Services

Discussing Your Academic Accommodations with YOUR Professor

CHECKLIST

- Book an appointment with your Professor in the first three weeks of the semester.
- Introduce yourself and tell the Professor the course you are in.
- Give a copy of the Academic Accommodations Memo to the Professor.
- Review the recommended academic accommodations with your Professor:
 - Outline how your disability impacts your learning
 - Discuss why and how the recommended academic accommodations assist you as a learner
- Obtain the Professor's signature on the Professor Acknowledgement Form
- Return the signed Professor Acknowledgement Form to the Accessibility Services Office (Y201)