

Full Time and Full Time Equivalent Students

Student Loan & Canada Student Grant: Application Checklist

Go online to Alberta Student Aid www.studentaid.alberta.ca (there is also a link to Student Aid Alberta from the Accessibility Services webpage: Quick Links section).

1. Go online to Alberta Student Aid and complete the electronic application, identify yourself as a student with a disability. **Record the Alberta Student Aid application ID number provided when you submit the application.**
2. **Print the Schedule 4** from the application website, complete it (see below) and submit it to Accessibility Services for processing.

E102 draft application schedules	<p>Schedules related to the student loan application, complete only the schedules that apply to you:</p> <p>Schedule 1 - Parental Personal/financial: Are you living at home?</p> <p>Schedule 2 - Spousal/Partner: Are you married/common-law?</p> <p>Schedule 3 - Exchange/Field Study: Will you be studying outside Canada?</p>
Accessibility Services	<p><u>Schedule 4 - Students with Permanent Disabilities - must be printed from www.studentaid.alberta.ca</u> Print the Schedule 4 form and complete the following:</p> <ul style="list-style-type: none"> ✓ Write your Alberta Student Aid application ID number in the area indicated on the form. ✓ Complete up to and including your program's start and end dates. ✓ Sign and date the Applicant Agreement (bottom of the page). ✓ Accessibility Services staff must sign and complete the rest of the information on pages 2 and 3.
Notification of Application Status	<ul style="list-style-type: none"> • APPROVED FOR FUNDING and/or CANADA STUDENT GRANTS: You will receive Master Student Financial Assistance Agreement Forms (MSFAA); IMMEDIATELY review the terms and complete the forms online. Funding of Canada Student Loans and Grants will <u>NOT</u> be processed until the MSFAA forms are submitted as per Alberta Student Aid instructions.
MRU Fee Payments	<p>If you have not received your Student Loan money by the MRU fee payment deadline, see Student Awards (E102) to extend your fee deadline. If fees are not paid on time, you are deregistered from classes.</p> <p>For help with your student loan application contact:</p> <ul style="list-style-type: none"> • MRU Student Awards and Financial Aid Office, Main Street room E102 • Alberta Student Aid help line toll-free: 1-855-606-2096 or for Deaf and Hard of Hearing 1-855-306-2240
Approval Ineligibility Notice	<p><i>IF you receive notice of 'ineligibility' from Student Aid Alberta contact the Access Support Coordinator in Y201.</i></p> <p><i>Debbie Mork dmork@mtroyal.ca or 403-440-8893</i></p>