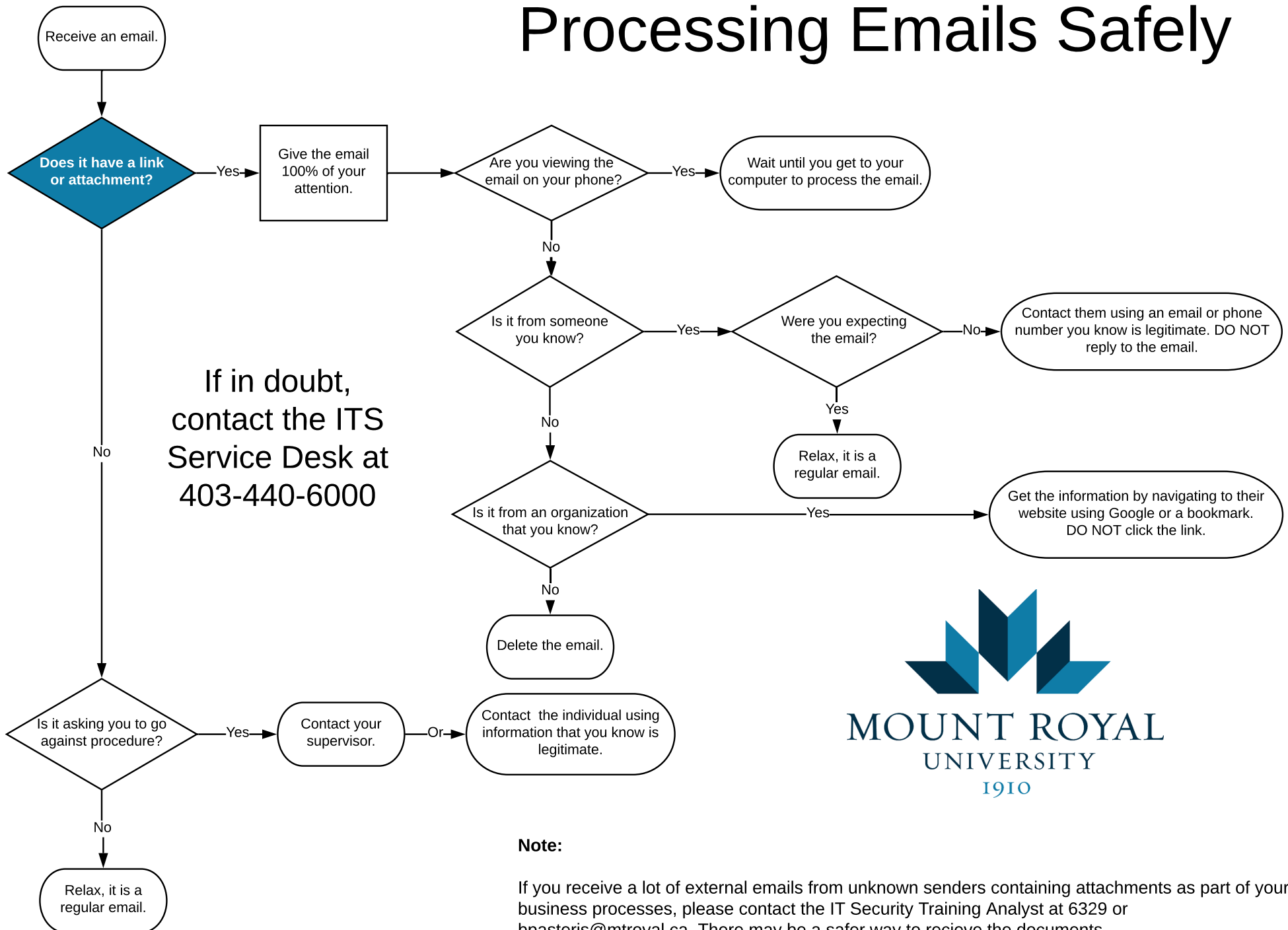


# Processing Emails Safely



**MOUNT ROYAL**  
UNIVERSITY  
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## Note:

If you receive a lot of external emails from unknown senders containing attachments as part of your business processes, please contact the IT Security Training Analyst at 6329 or [bpasteris@mtroyal.ca](mailto:bpasteris@mtroyal.ca). There may be a safer way to receive the documents.