

**RISK ASSESSMENT WORKSHEET**

**Faculty/Department:**

**Category of Dept:**       Academic                       University Advancement     Student Affairs                       Administration  
                                   Student Union                       Daycare                               Foundation                               Other\_\_\_\_\_

**Risks Identification:** (append additional sheets if insufficient space)

Risk Item (describe the specific risk and how it impacts your group as well as other groups)	Frequency	Outcome/Severity	Risk Analysis & Evaluation		
	1. Rare/Unlikely 2. Moderate 3. Almost Certain	1. Minor 2. Moderate 3. Major	Existing Risk Treatment	What Further Treatment Required to Reduce the Risk to a More Acceptable Level	What Treatment is NOT Required & Why it Should be Removed

<b>Risks Identification continued:</b> (append additional sheets if insufficient space)					
<b>Risk Item (describe the specific risk and how it impacts your group as well as other groups)</b>	<b>Frequency</b>	<b>Outcome/Severity</b>	<b>Risk Analysis &amp; Evaluation</b>		
	1. Rare/Unlikely 2. Moderate 3. Almost Certain	1. Minor 2. Moderate 3. Major	<b>Existing Risk Treatment</b>	<b>What Further Treatment Required to Reduce the Risk to a More Acceptable Level</b>	<b>What Treatment is NOT Required &amp; Why it Should be Removed</b>

<b>Risk Treatment and Implementation:</b> (based on Risk Analysis and Evaluation on page 1 & 2)			
<b>Treatment to be Implemented, Improved or Removed</b>	<b>Implementation Plan (add additional pages as needed)</b>	<b>Party Responsible to Make Changes</b>	<b>Date for Implementation</b>

<b>Risk Treatment and Implementation continued:</b> (based on Risk Analysis and Evaluation on page 1 & 2)			
<b>Treatment to be Implemented, Improved or Removed</b>	<b>Implementation Plan (add additional pages as needed)</b>	<b>Party Responsible to Make Changes</b>	<b>Date for Implementation</b>