



HOLIDAY CLOSURE HOUSING APPLICATION

December 23, 2018 – January 2, 2019

***Submit your completed form to the Residence Office in Building B
no later than December 7, 2018**

Please note the following:

- **Extensions are only permitted in extenuating circumstances, and are only available for residents returning in January 2019.**
- The closure period is not covered by the Residence contract or the term accommodation fees. There will be a flat rate of **\$50***subject to change charged for staying in Residence over any portion of the closure period from December 23, 2018 to January 2, 2019. This fee will be posted to your student account in December, and must be paid no later than the 2nd fee deadline of **January 14, 2019**.
- **The following special conditions will apply during the closure in Residence from December 23, 2018 to January 2, 2019:**
 1. **No guests are permitted under any circumstances.**
 2. **Twenty-four hour quiet hours are in effect.**
 3. **You must keep your Mount Royal University Campus Card and/or Photo ID on you at all times, and produce it if requested by a Residence staff member or Campus Security.**
 4. **In the case of emergency, Residence Services or Campus Security will enter your unit.**
- There will be limited Residence Life Staff on campus during the Holiday Closure, from December 23, 2018 to January 2, 2019 so students will need to contact Campus Security in case of emergency.

LAST NAME: _____	FIRST NAME: _____
UNIT & ROOM #: _____	PHONE #: _____
STUDENT I.D. #: _____	

Dates Requested: _____

Reason for Request:

Date: _____

Signed: _____

By signing this document, the resident acknowledges that permission to remain in residence during the closure is a privilege, and failure to abide by the Residence Conduct Guide and the special conditions above, will result in sanctions and/or immediate eviction from residence.