



Calgary Transit UPass Opt Out Request Form

Fall 2024
Deadline: Sept. 23, 2024)

Winter 2025
Deadline: Jan. 20, 2025)

Instructions:

Complete this form in full; incomplete forms may cause delays or be rejected.

Completed forms and supporting documentation can be dropped off at the ONECard Desk (H100); or emailed to UPassOptOut@mtroyal.ca.

It is the students' responsibility to provide all required supporting documentation within posted deadlines.

Copies are acceptable. Original documents will not be returned.

Refunds for successful opt-out requests will be applied to students' accounts within 2 months after the opt-out deadline.

Personal Information:

<input type="text"/>	<input type="text"/>	<input type="text"/>	
Last Name	First Name	Student Number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Street address	City	Province	Postal Code
<input type="text"/>	<input type="text"/>		
Primary Phone	Email address		

I request exemption from the U-Pass program as I meet the conditions of the following exception provision (please choose one and attach required documentations):

REASON FOR EXCEPTION	REQUIRED PROOF
<input type="checkbox"/> As a result of a physical disability, I use the Handi-Bus or Access Calgary Transit system.	Proof of Handi-Busy use, or written statement by the student.
<input type="checkbox"/> As a result of a physical disability, I am unable to use Transit or offered services and have alternative arrangements in order to reach campus.	Written statement including description of route taken and method of travel. Exemption is at discretion of Campus Card Coordinator.
<input type="checkbox"/> I am legally blind and have a permanent identification card issued by the CNIB which authorizes use of public transportation.	CNIB-issued identification card which notes access to the public transit system.
<input type="checkbox"/> I am enrolled in a Directed Field Studies course which requires me to live outside the greater Calgary area for the duration of this course.	Proof will be provided by the Coordinator of International Projects, International Education.
<input type="checkbox"/> I am studying abroad in an international exchange program which requires me to live outside of Canada for the duration of the course.	Proof will be provided by the Coordinator of International Projects, International Education.
<input type="checkbox"/> My program is entirely online or I 100% have no class bringing me to campus.	Full class schedule including dates and times of classes.
<input type="checkbox"/> I am currently an employee of Calgary Transit.	Calgary Transit employee identification.

Student signature

mm/dd/yyyy
Date signed

The information that you provide on this form is collected under the authority of the Post-secondary Learning Act and Freedom of Information and Protection of Privacy Act Section 33(c). It will be used to issue U-Pass opt-out refunds. Your personal information is protected by Alberta's Freedom of Information and Protection and Privacy Act and can be reviewed on request. If you have any questions about the collection or use of this information, contact the ONECard Desk at 403-440-7711.

FOR OFFICE USE ONLY

<input type="text"/> mm/dd/yyyy Date received	<input type="text"/>	Received by
UPass Fees Paid? <input type="checkbox"/> Y <input type="checkbox"/> N	Opt out Granted? <input type="checkbox"/> Y <input type="checkbox"/> N	
<input type="text"/> mm/dd/yyyy Date reviewed	<input type="text"/>	Reviewed by