

Calgary Transit UPass: Opt Out Request

☐ Fall 2026 Deadline:
Sept. 22, 2026

☐ Winter 2027 Deadline:
Jan. 24, 2027

Instructions:

- Complete all sections of this form. Incomplete submissions may be delayed or rejected.
- Submit your form and all required documentation in person at the ONECard Desk (H100), or by email to UPassOptOut@mtroyal.ca.
- It is your responsibility to provide all required documentation by the posted deadline. All proof must accompany the application form. Proof submitted without form will not be accepted.
- Photocopies are accepted. **Original documents will not be returned.**
- If approved, your UPass fee will be refunded to your student account **within two months of the opt-out deadline.**

Personal Information:

First Name

Last Name

MRU Student number

MRU Email address

I request exemption from the U-Pass program as I meet the conditions of the following exception provision (please choose one and attach required documentations):

REASON FOR EXCEPTION

REQUIRED PROOF

☐

I am unable to use Calgary Transit (regular or specialized services) and have been found ineligible for Calgary Transit Access (CTA).

Written confirmation of ineligibility from Calgary Transit Access.

☐

I am not required to attend campus for this term (e.g., fully online program, international exchange, or off-site field placement).

Class schedule, program enrollment confirmation and proof of address if on field placement.

☐

I am legally blind and have a permanent identification card issued by the CNIB which authorizes use of public transportation.

CNIB-issued identification card.

☐

I am currently an employee of Calgary Transit.

Calgary Transit employee identification.

Only requests that meet one of the criteria above will be approved.
All supporting documentation must be submitted at the **time of request.**

Student signature

Date (mm/dd/yyyy)

The information provided on this form is collected under the authority of the Post-secondary Learning Act and Section 4(c) of Alberta's Protection of Privacy Act (POPA). It will be used for the purpose of processing and issuing U-Pass opt-out refunds. Your personal information is protected in accordance with POPA. If you have questions about the collection and use of this information, please contact ONECard at onecard@mtroyal.ca or 403-440-7711.

FOR OFFICE USE ONLY

Date received

Received by

UPass fees paid?

☐ Y

☐ N

Opt out granted?

☐ Y

☐ N

Date reviewed

Reviewed by