



Inspire healthy, active lifestyles through fun, student-led experiences.

-Welcoming and inclusive place to play

-Accessible and engaging activities

-Clean and safe environment

-Friendly, helpful customer service

Job Title: Climbing Student Program Coordinator

Department: Mount Royal University Cougars Athletics and Recreation

Term: Sept 1, 2018 – Apr 30, 2019

Hours: Approximately 12-14 per week

Reports to: Adventure Programming Supervisor

Compensation: \$5,400 paid in semi-monthly installments

Summary: Employees of Mount Royal University Cougars Athletics and Recreation (CAR) have fun doing the hard work necessary to change people's lives by inspiring them to realize and experience the benefits of a healthy, active lifestyle. They are helping build a vibrant, industry leading Recreation Centre, bursting with the energy of our community. The fun and the results come from living our Rec promise: "Inspire healthy, active lifestyles through fun, student-led experiences."

Each Recreation team member is driven by our enduring department goals that are aligned with divisional and institutional strategic plans. Employee success will be measured by how well they live our work culture, enact our other principles, and contribute to the achievement of our goals. We will achieve the pillars of our Rec promise when each employee commits to providing a welcoming and inclusive place to play on campus, providing accessible and engaging activities, providing a clean and safe environment, and providing friendly and helpful customer service.

Reporting to the Adventure Programming Supervisor, the Climbing Student Program Coordinator is a senior student responsible for managing day-to-day operations of the MRU Climbing Centre, including staffing, facility bookings, equipment inspection, and route setting coordination. With the goal of ensuring a dynamic and engaging experience for students and members at the Climbing Centre, this role will focus on adhering to the standards of CAR, the Canadian Standards Association, and the Association of Canadian Mountain Guides (ACMG). This position will provide invaluable opportunities for those seeking supervisory and facility management experience and exposure to the field of recreation administration.

Duties & Responsibilities:

- Administration
 - Schedule 15-20 staff: Climbing Centre Monitors, Instructors, and Route Setters
 - Review and coordinate private facility booking requests
 - Coordinate Boulder Bash competitions
 - Term projects as needed
- Facility Management
 - Track and coordinate route and problem setting for 5,000 square foot roped climbing wall and separate bouldering cave
 - Assist route setters in grading when necessary
 - Perform weekly inspection of Climbing Centre equipment
 - Support with monthly equipment and facility inspection as required
- Peer-to-Peer Mentoring
 - Help develop and lead area staff orientations, training, and meetings
 - Mentor and train staff in various Climbing Centre positions
 - Be an ambassador for Climbing Centre student staff
 - Assist in new staff hiring
 - Assist in conducting staff evaluations and competency development tracking



Inspire healthy, active lifestyles through fun, student-led experiences.

-Welcoming and inclusive place to play

-Accessible and engaging activities

-Clean and safe environment

-Friendly, helpful customer service

- Student Engagement
 - Assist with and participate in CAR engagement events (Get Rec'd Expo, Colour U Blue, New Student Orientation, Rec Team Kickoff, etc.)
 - Support and engage with social media content to promote Climbing Centre programs and facility use
- Leadership Development
 - Attendance at Student Program Coordinator-specific training and events

Qualifications:

- Minimum
 - Enrollment at Mount Royal University for the 2018-19 academic year
 - Passion and energy for contributing to a university community living healthier, more active lifestyles
 - Excellent organization, communication (oral and written), interpersonal, and time-management skills
 - 1-2 years of experience with the Climbing Centre program, including instructing and route setting experience
 - Standard First Aid & Basic Rescuer CPR-C certification
 - Familiarity with Yosemite Decimal System (YDS) and V-Scale grading standards
 - Personal route setting capability to a 5.10+ grade
 - ACMG Level 1 Climbing Gym Instructor certification
 - Ability to establish effective working relationships and work as a member of the team
 - Demonstrated commitment to and appreciation of diversity, cultural competence, and global perspectives
 - Ability to work flexible hours including evenings and weekends as needed
- Preferred
 - ACMG Level 2 Climbing Gym Instructor certification
 - Personal route setting capability to a 5.11+ grade
 - Knowledge of ActiveNet software suite
 - Experience climbing at multiple indoor gyms and outdoor sites

To Apply: Submit single PDF document including resume and cover letter via email to Jesse Sheets, Adventure Programming Supervisor at jsheets@mtroyal.ca (subject line: "Climbing Student Program Coordinator Application")

Application Deadline: Sunday, April 30th, 2018