

# Program Planning Guide

# **Embalmer Certificate**

for students admitted Fall 2022 and after

	Subject Code	Course	Fall				Winter				Spring		Summer				Min
			Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Hours	Prerequisites	Grade
Semester 1	XFDC 25000	Professional Practice & Decedent Care	ON		ON		ON		ON						15	None	С
	XFDC 20013	Anatomy & Physiology	ON			ON							64	None	С		
	XFDC 20002	Embalming Theory I	ON				ON							48	None	С	
	XFDC 20023	Embalming Practicum	PRC (Local students)			PRC (Local students)											
				PRC INT								PRC INT			86 Pre	Pre/co-requisite: XFDC 20002 Embalming Theory I	EP
Semester 2	XFDC 20018	Chemistry					ON			ON				48	None	С	
	XFDC 20005	Embalming Theory II				ON			ON				48	XFDC 25000 Professional Practice & Decedent Care XFDC 20002 Embalming Theory I	С		
	XFDC 20007	Restorative Art I					ON				ON				16	XFDC 20002 Embalming Theory I	С
Semester 3	XFDC 20020	Microbiology	ON						ON		48	None	С				
	XFDC 20010	Restorative Art II		LEC INT							LEC INT	LEC INT			20	XFDC 20007 Restorative Art I XFDC 20005 Embalming Theory II	С
	XFDC 20022	Embalmer Work Experience	72 ho	WT 72 hours over 4 months. Sections start every 2 months. Check MyMRU									RU for	dates.	72	XFDC 20010 Restorative Art II XFDC 20013 Anatomy & Physiology XFDC 20018 Chemistry XFDC 20023 Embalming Practicum Pre/Co-Requisite: XFDC 20020 Microbiology	EP

LEC = Lecture ON = Online WT = Work term PRC= Practicum INT = Intensive format

## How to choose your courses

You can complete your program in 1-6 years by taking as many or as few courses per semester as suits your schedule.

To finish the program within 1 year, you may register for courses as they are listed on page 1 of this guide.

#### To plan a custom schedule, follow these steps:

- Review your mruGradU8 profile
   (MyMRU > My Program > mruGradU8)
   to see your current, completed and required courses.
   Make note of the courses you still need to complete.
- View the course list on page 1 to see when your remaining courses are offered.
- Once you've chosen your courses, you can register through <u>MyMRU</u>. There's a great <u>course registration</u> <u>tutorial here</u> with step-by-step instructions.

### Tips:

- We recommend prioritizing courses that are prerequisites for others
- Stay informed about add/drop dates, withdrawal dates, and other registration timelines through the <u>Critical Dates Calendar.</u>

### About your courses

#### Online

- Instructor-facilitated online courses begin and end on set dates with specific deadlines for assessments.
- Courses may include live, synchronous tutorials delivered virtually using Google Meet. Dates and times for tutorials will be provided on the first day of class in the course outline. Tutorials will be recorded for viewing at a later time if you are unavailable to attend the live session
- Final exams are proctored online through Proctor U (fees apply)

### Work experience

- It is your responsibility to secure a work experience location, but MRU does have resources to assist you.
   Career Services can help you with your job search, resume critique, interview skills and more.
- Work experience requirements are completed at a licensed funeral home under the supervision of a licensed embalmer in the embalming preparation room. Work experience courses may be completed in your community however, relocation may be required.
- Students who reside outside of Alberta or intend to complete their work experience course(s) outside of
  Alberta must contact their provincial regulatory body before registering in the work experience course(s). The
  provincial regulatory body will advise students on their eligibility to complete their work experience course(s) in
  their location (province) and if any provincial restrictions may apply. Students may also contact the program
  advisor for more details and assistance.
- Work experience course requirements may be completed as an employee or as a volunteer (paid or unpaid) of the licensed funeral home.
- Funeral homes may have additional requirements for students completing work experience, such as:
  - Non-graduated Class 5 Driver's License
  - Driver's Abstract
  - Police Information Check

### In-person

- Take Embalming Practicum early in your program to give yourself more time to complete logs during your work experience courses.
- Standard Embalming Decedent Logs (required for professional licensing) are distributed during the Embalming Practicum course.
- Intensive format
  - In-person courses are scheduled in an intensive format over 12 days to allow students to complete both in-person courses concurrently.
  - If you're coming from outside of the Calgary area, consider taking both in-person courses concurrently in an intensive format. Make sure you have the prerequisites for both courses.
- If you live in the Calgary area, you can take Embalming Practicum in a non-intensive format over a full semester (recommended).