



## EDUCATIONAL ASSISTANT JOB DESCRIPTION

### Salary

\$18 - \$ 21 per hour

### Job type

Full-time, or Part-time

### Qualifications

- Educational Assistant Certificate or Childcare-related background
- Experience supporting children with diverse learning needs
- First Aid & CPR Certification
- Entry-level candidates are welcome to apply

### Full Job Description

Step by Step Caregivers is hiring **Educational Assistants** to support children with special needs in home and school environments across Calgary and surrounding areas, including Airdrie, Cochrane, Chestermere, and Okotoks.

Our ideal candidate is nurturing, patient, and passionate about helping children thrive academically, socially, and emotionally. The Educational Assistant will work closely with families and other professionals to support the child's unique needs both in learning and daily life skills.

**Key Responsibilities:**

- Assist with learning activities and individualized programs
- Provide support with communication, behavioral, and social skill development
- Ensure a safe, structured, and positive environment
- Engage the child in meaningful play and sensory activities
- Help with daily routines and transitions

**Schedules Available:**

- Weekdays and/or Weekends
- Morning, Afternoon, or Evening shifts
- Minimum 3-hour shifts

**Ideal Candidate:**

- Enjoys working with children in one-on-one settings
- Has experience with developmental delays, autism, or other exceptionalities
- Energetic, patient, and creative

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**To Apply:**

Please send your updated resume to: [career@stepbystepcaregivers.com](mailto:career@stepbystepcaregivers.com)

**Application Deadline:** *July 09, 2025*

Only shortlisted candidates will be contacted.