**CASUAL JOB DESCRIPTION**

**Job Title:**

**Division:**

**Department/Faculty:**

**Hourly Wage:**

**Status:** Casual

**Reports to (Management Position):**

**Time Approver:**

**Position Number of Similar Position(s):**

**Date:**

**Position Summary:**

*In one to two sentences, provide the key objective of the role.*

**Accountabilities/Duties:**

*List the typical accountabilities or duties of the position.*

**Qualifications:**

*Provide the minimum requirements for the position. Position requirements include education, licenses/certificates, experience, and skills required to perform in the position.*