

Program Overview: MRU FM Furniture Giveaway

The Facilities Management team at Mount Royal University is excited to share a furniture giveaway opportunity for employees, and local community organizations!

How it Works:

- Furniture giveaway events are expected to be held once or twice a year based on availability.
- Dates are chosen during expected fair/favorable weather periods (i.e. spring/ fall).
- Facilities Management (FM) staff review furniture storages and select items not suited for reuse or redeployment on campus.
 - This may be due to age, changing design standards, mild rips/ wearing, colour choices, etc. Items are consolidated into a digital list with photos and approximate dimensions, where possible.
- The list will be released to employees through the Our Community newsletter, on MyMRU webpage and on the [Recycling and Waste Management webpage](#). Items can be claimed on a first-come, first-served basis.
- Pickup instructions, pickup window booking and a required waiver will be emailed to successful participants.

Good to know:

- Items are in 'as-is' condition. Keys for locked drawers/cabinets will be provided when possible, but cannot be guaranteed.
- Dimensions provided are approximate.
- MRU employees cannot aid in transporting or loading items past the loading dock.
- Taking apart items/breaking them down for transportation on MRU campus grounds is prohibited.
- Item resale for personal gain is strictly prohibited.

Participation Requirements:

- Participants are required to sign a waiver prior to item collection.
- Participants must be MRU employees.
- Participants must collect, pick up and transport claimed items.