

8.8 Research and Scholarship Standing Committee (RSSC)

- (a) Membership:
 - (i) One General Faculties Council Member, Member at Large, elected by GFC;
 - (ii) One faculty member elected by each Faculty Council;
 - (iii) One representative from Student Affairs and Campus Life;
 - (iv) Chair or Vice-Chair of the MRU Human Research Ethics Board;
 - (v) Director or designate of each approved Institute or Centre (two of whom shall be voting members at any given meeting and only the two shall be included in the calculation for quorum);
 - (vi) One member of Deans' Council;
 - (vii) Two Student Representatives, appointed by SAMRU;
 - (viii) Recording Secretary, GFC (non-voting).
- (b) Ex Officio:
 - (i) Chair, GFC
 - (ii) Vice-Chair, GFC (Provost)
 - (iv) Associate Vice-President, Research, Scholarship and Community Engagement
 - (v) Manager, Office of Research Services (non-voting)
 - (iv) Finance designate (non-voting)
 - (v) University Librarian
- (c) Resource:
 - (i) One member from Marketing and Communications (non-voting)

(d) Mandate:

RSSC provides the AVP – RSCE and GFC with advice and recommendations with respect to policies, programs and other initiatives related to research, creative and other scholarly activities at Mount Royal.

(e) Terms of Reference:

RSSC shall:

- (a) elect a chair, from among its membership, at the first meeting of the academic year, which shall be presided over by the Provost;
- (ii) review yearly the Institution's Strategic Research Plan and provide advice on its contents, objectives and orientation;
- (iii) consider and review, as required, existing research related policies and proposed new ones, if necessary, and provide advice on their content, interpretation and implementation;
- (iv) provide a forum where new research, scholarly initiatives and ideas can be discussed and reviewed in an inter-disciplinary context;
- (v) provide, through its members, an internal communication mechanism built on the existing institutional structure to broadly communicate information concerning research, funding opportunities, institutional research initiatives, and the like;
- (vi) establish, as required, ad hoc committees to address emerging issues as they relate to research, creative, and scholarly activities and develop proposals for addressing them;

- (vii) receive and review all proposals for the establishment of Institutes in accordance with the Institutes at Mount Royal University Policy;
- (viii) as part of the Institutes at Mount Royal University Policy: Procedures for Review of Institutes, recommend continuation, discontinuation or independent review;
- (ix) develop and maintain appropriately written and enforced policies on integrity and conflict on interest in accordance with Tri-Council and other national and provincial policies and legislation; and
- (x) RSSC shall review its Terms of Reference annually and make recommendations for changes to BSC as required.