

Location: Y324 and Google Meet

Name	Title	Attended	Reviewed Minutes
Bonnie Thompson	AVP, Human Resources	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Will Fossen	Acting Chief, Safety, Risk and Employee Wellness Officer; Co-Chair, JOHSC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Shane Steininger	Environmental Science Technician; Co-Chair, JOHSC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Crystal Koch	Vice-President, MRSA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Robert Catena	Associate Professor, School of Nursing; Senior Grievance and Workplace Wellness Officer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Jessica Carswell	Faculty Financial Officer, Faculty of Science and Technology	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Maureen Evans	Director of Planning and Operations, Students Division	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Robert Siklodi	Manager, EH&S	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Scharie Tavcer	Associate Professor, Economics, Justice and Policy Studies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<p>Guest(s) to JOHSC: <i>Gwen O' Sullivan, Vice Dean, Faculty of Science and Technology</i></p> <ul style="list-style-type: none"> ● Pushing for constructive change in Science and Technology by: <ul style="list-style-type: none"> ○ identifying risk areas ○ implementing practical measures to improve safety for students, staff and faculty. ○ building the SOP program ○ digitizing safety data sheets and inventory lists 			

Meeting Minutes

Items & Topics	
1	1. Approvals
	1.1 December 9, 2025 - JOHSC Minutes . Posted to the JOHSC website.
Action Items:	
<ul style="list-style-type: none"> ● None. 	

2	<p style="text-align: center;">New Business</p> <p>3.1 New Co-Chair</p> <ul style="list-style-type: none"> • Will Fossen to join the JOHSC on April 7, 2026. <p>3.2 Health and Safety Posters</p> <ul style="list-style-type: none"> • EHS has approximately 20 hardcopy posters left over. EH&S will distribute the posters to applicable areas upon notification. EH&S will deliver a poster to Scharie for installation. <p>3.3 Hand Sanitizing Stations</p> <ul style="list-style-type: none"> • EH&S will contact Environmental Services to have an audit done of all the stations in the main and outer buildings to ensure they are regularly refilled. <p>3.4 Terms of Reference</p> <ul style="list-style-type: none"> • This has been tabled to April’s meeting pending a review and finalizing of edits by Rob and Shane in the interim. <p>3.5 New JOHSC Admin</p> <ul style="list-style-type: none"> • The committee is currently looking for a new admin to take on the responsibilities of scheduling meetings, booking rooms, developing agendas, and recording meeting minutes. This will be tabled to the April meeting. <p>3.6 January 30, 2026 OHS Inspection</p> <ul style="list-style-type: none"> • A complaint was made regarding a gas odour coming from various locations around campus, which prompted an investigation from OHS. • It was determined that the source of the odour was external, and due to strong West winds was brought in through the air handling system, and distributed throughout various areas of the campus building. • The OHS inspection reports and Notice(s) to Produce have been added to the JOHSC website.
<p>Action Items:</p> <ul style="list-style-type: none"> • Rob and Shane to review and finalize edits to the Terms of Reference prior to April 7, 2026. 	
4	<p style="text-align: center;">Incidents</p> <p>4.1 EH&S</p> <ul style="list-style-type: none"> • December 2025: 4 EHS incidents, and 1 student/visitor incident • January 2026: 9 EHS incidents, and 2 student/visitor incidents <p>4.2 Security</p> <ul style="list-style-type: none"> • December 2025: Security responded to 7 incidents • January 2026: Security responded to 33 incidents <p>4.3 Violence and Harassment (November 25, 2025 - January 31, 2026)</p> <ul style="list-style-type: none"> • 1 substantiated violence and harassment incident