

Notice to Produce

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: MOUNT ROYAL UNIVERSITY operating as MOUNT ROYAL UNIVERSITY	Employer Representative/Title: Robert Siklodi Manager, Environmental Health & Safety
Work Site Party Name Provided: Mount Royal University	Phone Number: (403) 440-6180
Work Site Address: 4825 MOUNT ROYAL GATE SW CALGARY, ALBERTA T3E 6K6	Email Address: rsiklodi@mtroyal.ca
Site Name/Description: Mount Royal University campus	Completed By: Akbar Manji

Contact Activities

Item	Details	Date
Documentation Reviewed for Compliance	The Occupational Health and Safety Officer conducted a review of documentation submitted by the employer, MOUNT ROYAL UNIVERSITY, under the authority of the OHS Act.	May 6, 2026

Notice to Produce Issued

NOTICE TO PRODUCE ARE ISSUED UNDER THE AUTHORITY OF THE OCCUPATIONAL HEALTH AND SAFETY ACT AND TAKE EFFECT IMMEDIATELY ON ISSUANCE.

Item	Details	Date
Notice to Produce Compliance 01	<p>OBSERVATION(S)/FINDING(S): The OHS Officers were unable to review documents requested during the inspection.</p> <p>REQUIREMENT: The employer must provide the OHS Officer with the following documents and information:</p> <ul style="list-style-type: none"> - Revision date of the current Mount Royal University (MRU) emergency response plan. - Updated MRU emergency response plan. 	<p>Compliance Date May 5, 2026</p> <p>Compliance Achieved Date May 6, 2026</p>

	<ul style="list-style-type: none"> - Training records demonstrating that designated rescue and emergency workers (MRU Security Services staff) are trained in emergency response appropriate to the work site and the potential emergencies identified in the emergency response plan. - Reports demonstrating an emergency response drill has occurred. - MRU joint health and safety committee minutes for the meeting held on April 21, 2026. - Noise exposure assessment(s) conducted at MRU. <p>REASON FOR DEACTIVATION: The employer provided OHS with the requested documentation and information.</p> <p>APPLICABLE OHS LEGISLATION: Inspection 34</p>	
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This Notice to Produce was delivered electronically to Robert Siklodi on May 6, 2026.

Issued by Occupational Health and Safety

Government of Alberta is committed to ensuring that the OHS Code is regularly reviewed and updated to address health and safety in modern workplaces. For more information on the OHS Code updates, visit alberta.ca/ohs-code-review.aspx or email sfhwimploffice@gov.ab.ca.

To obtain a copy of Alberta's Occupational Health and Safety legislation, visit: <https://www.alberta.ca/alberta-kings-printer>.