Activating and logging in to MyMRU

All new users must activate their account the first time they log in to MyMRU. This tutorial walks you through the steps needed to successfully log in to MyMRU.

Please note: If you just registered you must wait at least one hour before you can activate your account.

1. Open an Internet browser (such as Google Chrome) and type https://www.mymru.ca into the address bar at the top of your screen.

2. Click Activate your account
3. A popup window shows you the activation steps needed to be followed.
4. Read through the **Acceptable Use Policy**. When finished, scroll to the bottom of the screen.
5. Click a dot into the radio button indicating that you agree to the terms.
6. Click **Accept**.

7. Complete the information fields.
8. Click **Authorize**.

9. You will then see your username and email address.
10. Scroll down.
11. **Enter your new password.** Carefully read the restrictions for passwords. Please note: Passwords are case sensitive.

12. **Confirm your new password** by typing it in again.
13. Click the **security question** menu and select one.
14. Type the answer to the **security question**.
15. Click **Authorize**.

**Please Note:** If you receive an error that the password can not be based on a dictionary word, you must ensure that it is a combination of both letters **and** numbers.

16. Wait while the account activates.

**Please note:** Once you have activated you must wait five minutes before you can login for the first time.

17. Click **MyMRU Home Page**