Institute for Scholarship of Teaching and Learning

Criteria for Essential Scholarship of Teaching and Learning Grant
Applications for the 2019 Essential Scholarship of Teaching and Learning Grants are due April 1, 2019. To apply, Principal Investigators must use the Office of Research, Scholarship and Community Engagement web-based application through ROMEO (see https://mtroyal.ca/Research/romeo ). The information required for the grant application is listed in the ROMEO system.

The Institute for Scholarship of Teaching and Learning supports classic scholarship of teaching and learning (SoTL) projects that investigate innovative pedagogies, student learning, or other aspects of teaching and learning in a single class or related courses. These grants require a complete research proposal including literature review, research question, methodology, data collection, and dissemination plans. (If your proposed work does not align well with this structure, please include a clear statement of theory and methods that are aligned with the proposed project.)

The Scholarship of Teaching and Learning is inclusive and unified by its potential to have impact in the classroom and to deepen our understanding of student learning, but diverse in discipline, theory, methodology, and method. Eligible projects must propose systematic, evidence-based study of teaching and learning and meet principles of good practice in SoTL (Felten, 2013), which means they are:

- focused on student learning in higher education,
- situated in the existing literature and grounded in a teaching-learning context,
- methodologically sound,
- conducted in partnership with students, and
- appropriately public.

Essential SoTL projects are expected to be in the range of $3,000-$5,000 for a single year. A fulltime MRU faculty member must be the principal investigator on the project, and paid research assistants must be MRU students (unless the project is co-funded). For additional information please contact the Institute for Scholarship of Teaching and Learning through Anne Johnston at ajohnston@mtroyal.ca. These grants are funded in their entirety by the TransCanada Research Program.

Proposal Evaluation Criteria:
Project proposals will be evaluated based on 3 main criteria: quality of the project; likelihood of impact beyond the research group; and expertise of the research group, as demonstrated by the submitted application and CVs.
Project Quality (60% of overall evaluation):
- explicit focus on teaching and learning in post-secondary education, clear
goals and rationale supported by literature review, quality and
appropriateness of the methodology, suitability of proposed strategies and
timelines, appropriateness and justification of proposed budget.

Likelihood of impact (30% of overall evaluation):
- potential for impact on teaching and learning,
- potential to contribute to existing literature,
- training, mentoring, and dissemination opportunities provided to students,
- dissemination plan, including venues for appropriate dissemination within
and beyond Mount Royal.

Expertise (10% of overall evaluation):
- quality and significance of previous and current scholarship activity within the
research group, particularly related to teaching and learning,
- suitability of the research team including evidence of methodological
expertise and capability to undertake the project.

All proposals will be required to be rated “acceptable” by the Institute’s Scholarship
Review Committee on each of the 3 main criteria, in order to be funded.

If more applications are received than can be fully accommodated, applications may
then be ranked according to the weighting scheme above and/or partial funding may
be awarded.
If you are uncertain whether or not your proposed project meets the criteria, please
contact Michelle Yeo, Academic Director, Institute for Scholarship of Teaching and
Learning to explore possibilities.

Funding and Eligible Expenses:
All proposed budgets must fall within the following constraints:

- Acceptable expenses include research (data collection and analysis)
undergraduate student research assistant compensation, transcription,
photocopying, etc. as well as travel between institutions for multi-
institutional collaborations. Note that research expenses do NOT include the
purchase or development of teaching resources or equipment e.g. classroom
technology, which must be secured elsewhere.
- Dissemination expenses to a maximum of 40% of the total grant requested.
- If applications exceed the budgeted amount for any given year or if the
proposed budget is not adequately justified, partial funding may be awarded.
Note that while ethics clearance is not required before an application is approved, funds cannot be released until clearance has been given by the Mount Royal University Human Research Ethics Board.

**Reporting:**
All successful grant applicants are required to complete an **annual report**, due on May 15th during the approved project term, which includes notification of all dissemination activities, a description of progress made in data collection, analysis, etc. with requests for any change to the proposed research or budget. An annual report also serves as a funding extension request for the following year if required. Annual Reporting Forms will be forwarded by the Institute for Scholarship of Teaching and Learning.

A **final report** is also required of all projects at the end of the proposed research timeline and is required to be completed in the ROMEO system.

Faculty will not be considered for subsequent research grants unless their reporting obligations to the Institute for Scholarship of Teaching and Learning and the Office of Research, Scholarship, and Community Engagement are up to date.